



# Peninsula Airport Commission

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## **Financial Statements and Supplementary Information**

**Years Ended June 30, 2015 and 2014**



# **Peninsula Airport Commission**

## **Commission Members**

James Bourey	Chairman
Aubrey H. Fitzgerald	Vice-Chairman
Herbert H. Bateman, Jr.	Treasurer
Vice-Mayor George Wallace	Assistant Treasurer
Ladonna Finch	Secretary
Stephen M. Mallon	Assistant Secretary

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## **Independent Auditors' Report**

Commissioners  
***Peninsula Airport Commission***

### ***Report on the Financial Statements***

We have audited the accompanying financial statements of the ***Peninsula Airport Commission***, a component unit of the City of Newport News, Virginia, as of and for the years ended June 30, 2015 and 2014, and the related notes to the financial statements, which collectively comprise the ***Peninsula Airport Commission's*** basic financial statements as listed in the table of contents.

### ***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### ***Auditors' Responsibility***

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the *Specification for Audits of Authorities, Boards, and Commissions* issued by the Auditor of Public Accounts of the Commonwealth of Virginia. Those standards and specifications require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

### ***Opinion***

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the ***Peninsula Airport Commission***, as of June 30, 2015 and 2014, and the respective changes in financial position and cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

***Emphasis of Matters***

***Change in Accounting Principle***

As discussed in Notes 2 and 3 to the financial statements, the financial statements as of and for the year ended June 30, 2014 were restated due to the implementation of GASB Statement No. 68, *Accounting and Financial Reporting for Pensions* – an Amendment of GASB Statement No. 27, and GASB Statement No. 71, *Pension Transition for Contributions Made Subsequent to the Measurement Date* – an Amendment of GASB Statement No. 68, in 2015. Our opinion is not modified with respect to these changes.

***Other Matters***

***Required Supplementary Information***

Accounting principles generally accepted in the United States of America require that the Management's Discussion and Analysis on pages 4 through 9 and schedule of changes in net pension liability and related ratios and schedule of contributions on pages 39 – 41 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

***Other Information***

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the ***Peninsula Airport Commission's*** basic financial statements. The accompanying information listed as supplementary information and compliance section in the accompanying table of contents, including the schedule of expenditures of federal awards as required by U.S. Office of Management and Budget Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations, are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The supplementary information and compliance section in the accompanying table of contents, including the schedule of expenditures of federal awards, are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the basic financial statements as a whole.



***Other Reporting Required by Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated November 24, 2015, on our consideration of the ***Peninsula Airport Commission's*** internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the ***Peninsula Airport Commission's*** internal control over financial reporting and compliance.

*Dixon Hughes Goodman LLP*

**Newport News, VA  
November 24, 2015**

## Management's Discussion and Analysis

Management's Discussion and Analysis (MD&A) of the Peninsula Airport Commission's (Commission) activities and financial performance provides the reader with an introduction and overview to the basic financial statements of the Commission for the fiscal year ended June 30, 2015. The Commission is directly responsible for the operation of the Newport News - Williamsburg International Airport's (Airport) activities. The information contained in MD&A should be considered in conjunction with the financial statements and various historic summaries of activities and financial performance included in this report.

Following MD&A are the basic financial statements of the Commission together with the notes thereto, which are essential to a full understanding of the data contained in the financial statements. In addition to the basic financial statements and accompanying notes, this section also presents certain supplementary information regarding debt service requirements to maturity and information regarding capital acquisition and construction activities.

### Airport Activities and Highlights

Newport News - Williamsburg International Airport activities increased (decreased) in major areas in relation to previous years as follows:

	<u>2015</u>	<u>2014</u>	<u>2013</u>
Enplanements	<b>249,177</b>	249,293	288,810
% Increase (decrease)	<b>0.00%</b>	(13.68%)	(33.80%)
Aircraft operations	<b>97,622</b>	86,074	116,149
% Increase (decrease)	<b>13.42%</b>	(25.89%)	0.01%
Landed weight	<b>250,800,325</b>	294,605,448	371,030,315
% Increase (decrease)	<b>(14.87%)</b>	(20.60%)	(39.59%)
Parking (vehicles)	<b>126,294</b>	123,847	143,635
% Increase (decrease)	<b>1.98%</b>	(13.78%)	(34.29%)
Parking (revenue)	<b>\$2,183,688</b>	\$2,031,214	\$2,294,740
% Increase (decrease)	<b>7.51%</b>	(11.48%)	(31.69%)
Rental car commissions	<b>\$1,330,560</b>	\$1,217,071	\$1,209,531
% Increase (decrease)	<b>9.32%</b>	0.62%	(27.14%)
Customer facility charge	<b>\$1,268,659</b>	\$1,167,798	\$1,254,490
% Increase (decrease)	<b>8.64%</b>	(6.91%)	10.25%

In previous years the Newport News-Williamsburg International Airport had continued to reflect steady growth. Over the last three years the Airport's results have been affected by the departure of AirTran Airways and the absence of a major low-fare carrier offering replacement service. In addition, this year Allegiant Air and Frontier Airlines discontinued service as well. People Express started operations on June 30, 2014, as a low-fare carrier. Due to operational issues they suspended flights in September 2014. As a result, the trend of decreases in passenger enplanements, aircraft operations and parking revenues continued or only slightly improved.

At June 30, 2015, the Airport was served by two passenger carriers: US Airways Express and Delta Air Lines/Delta Connection. The Airport continues to pursue new airlines to replace lost service and is also exploring ways to increase non-aeronautical revenues using its property.



## Peninsula Airport Commission Management's Discussion and Analysis

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### **Financial Operations Highlights**

The Commission implemented GASB Statement No. 68, *Accounting and Financial Reporting for Pensions - An Amendment of GASB Statement No. 27* ("GASB No. 68") and GASB Statement No. 71, *Pension Transition for Contributions Made Subsequent to the Measurement Date - an amendment of GASB Statement No. 68* ("GASB No. 71") during fiscal year 2015. This standard was applied retroactively to fiscal year 2014 and our financial statements were restated to reflect this adoption (2013 information in the MD&A was not restated).

Net position decreased by \$1.1 million in 2015 compared to a \$1.3 million decrease in 2014.

- Operating income increased by 5.2% from \$7.73 million to \$8.14 million which is primarily due to the increase in parking revenue earned during the year.
- Operating expenses decreased by 7.9% from \$7.03 million to \$6.48 million as a result of the decrease in costs for advertising & marketing.
- Depreciation expense increased by 9.4% from \$6.5 million to \$7.2 million for Phase 2 of Taxiway A, B, C rehabilitation project, completion of the Airport Master Plan, design of the Consolidated Screening & Security Checkpoint project, some snow removal equipment, including a snow broom and blow, and other miscellaneous equipment capitalized this year.
- The above factors resulted in a loss from operations of \$346 thousand less than the 2014 results. This 5.9% decrease compared to the prior year's loss was due to an increase in parking revenue, airline revenues and customer facility charges. Also, lower advertising & marketing expenses also contributed to this variance.
- Nonoperating income (expenses) decreased by approximately \$3.6 million from 2014, with a net loss of \$2.0 million in 2015 compared to a net loss of \$5.6 million in 2014. This decrease in net loss from nonoperating activity was primarily the result of the Commission recognizing an approximate \$4.5 million expense related to a nonexchange financial guarantee on debt of People Express Airlines in 2014. This was offset by the Commission spending approximately \$869 thousand more in 2015 on air service development expenses for People Express Airlines than was incurred in 2014 and reimbursed through the Small Community Air Service Grant (SCASD) in 2015.
- Capital contributions received in the form of grants from the federal government and Commonwealth of Virginia decreased by 37.0% from \$10.1 million in 2014 to \$6.3 million in 2015 due to the timing of capital projects.
- Capital projects that were completed or started in FY 2015 Phase 2 of Taxiway A, B, C Rehabilitation Construction, the Airport Master Plan, the design of the Consolidated Screening & Security Checkpoint, a new snow broom & plow, Concourse B Renovation and Outdoor Covered Escalator, and other miscellaneous terminal equipment.

**Peninsula Airport Commission  
Management's Discussion and Analysis**

***Summary of Operations and Changes in Net Position***

	<b>2015</b>	<b>2014</b> (As Restated)	<b>2013</b>
Operating revenue	\$ 8,136,967	\$ 7,732,935	\$ 8,143,650
Operating expenses	6,476,724	7,033,537	6,852,130
Income from operations before depreciation	1,660,243	699,398	1,291,520
Depreciation	7,161,995	6,547,444	6,066,168
Loss before other nonoperating income and expenses	(5,501,752)	(5,848,046)	(4,774,648)
Other nonoperating income and expenses - net	(1,987,469)	(5,553,677)	(1,210,630)
Loss before capital contributions	(7,489,221)	(11,401,723)	(5,985,278)
Capital contributions	6,341,393	10,063,124	4,802,019
Change in net position	\$ (1,147,828)	\$ (1,338,599)	\$ (1,183,259)

***Financial Position Summary***

Net position may serve over time as a useful indicator of the Commission's financial position. The Commission's assets exceeded liabilities, by \$91.9 million at June 30, 2015, a \$1.1 million decrease from June 30, 2014.

A condensed summary of the Commission's net position is shown below:

	<b>2015</b>	<b>2014</b> (As Restated)	<b>2013</b>
<b>Assets</b>			
Current and other assets and deferred outflows	\$ 5,087,110	\$ 9,530,456	\$ 8,978,675
Capital assets	101,445,464	103,970,108	101,366,406
Total assets and deferred outflows of resources	106,532,574	113,500,564	110,345,081
<b>Liabilities</b>			
Long-term liabilities	12,975,701	13,606,971	13,210,899
Current liabilities and deferred inflows	1,630,914	6,819,806	2,215,503
Total liabilities and deferred inflows of resources	14,606,615	20,426,777	15,426,402
<b>Net Position</b>			
Invested in capital assets - net of related debt	92,099,538	94,222,870	91,236,067
Restricted	473,702	2,632,351	2,349,416
Unrestricted	(647,281)	(3,781,434)	1,333,196
Total net position	\$ 91,925,959	\$ 93,073,787	\$ 94,918,679

The largest portion of the Commission's net position each year (100.1% at June 30, 2015), represents its investment in capital assets (e.g., land, buildings, improvements, and equipment), less the related indebtedness outstanding used to acquire those capital assets. The Commission uses these capital assets to provide services to its passengers and visitors to the Airport; consequently these assets are not available for future spending. Although the Commission's investment in its capital assets is reported net of related debt, it is noted that the resources required to repay this debt must be provided annually from operations, since it is unlikely the capital assets themselves will be liquidated to pay liabilities.

**Peninsula Airport Commission  
Management's Discussion and Analysis**

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An additional portion of the Commission's net position (0.5% at June 30, 2015), represents federal and state grant funds that are subject to external restrictions. These restrictions stipulate how funds can be used. Annual entitlement funds from the Commonwealth of Virginia can be used for 100% of the nonfederal portion of projects that are funded under provisions of the Federal Airport Improvement Program. Passenger Facility Charge Funds are reserved for future Federal Aviation Administration approved projects.

***Airport Rates and Charges***

The Commission established an Airline Use and Lease Agreement (Agreement) effective November 1, 1992, which in part establishes the rates and charges for the use of the Airport. Landing fees and terminal rental rates have actually decreased since 1992. Landing fees are \$0.80 per 1,000 lbs. of landed weight at June 30, 2015. Terminal rental rates are \$27 per square foot at June 30, 2015. The Commission also has the ability under the Agreement to adjust Airport rates and charges annually to ensure adherence to all financial covenants in its bond resolutions. It establishes new rates and charges for the use of its facilities and for services provided to its customers on an annual basis. Airline permits were negotiated with the airlines in 2012 and are on a month-to-month schedule. New Airport rates and charges were approved in FY 2015 and went into effect on January 1, 2015.

***Revenue***

A summary of revenue is as follows:

	<b>2015</b>	Percent	<b>2014</b>	Percent	<b>2013</b>	Percent
	Amount	of Total	Amount (As Restated)	of Total	Amount	of Total
Operating						
Airfield	<b>\$ 1,350,716</b>	16.6%	\$ 1,285,101	16.6%	\$ 1,355,487	16.5%
Terminal and Landside	<b>5,710,760</b>	70.1%	5,299,877	68.4%	5,687,614	69.0%
Other rents	<b>430,562</b>	5.2%	559,870	7.2%	540,048	6.6%
Trailer park rents	<b>452,662</b>	5.6%	456,675	5.9%	453,708	5.5%
Administrative and miscellaneous	<b>98,882</b>	1.2%	48,004	0.6%	81,941	1.0%
Maintenance reimbursement	<b>93,385</b>	1.2%	83,408	1.1%	24,852	0.3%
Total operating	<b>8,136,967</b>	99.9%	7,732,935	99.8%	8,143,650	98.9%
Nonoperating						
Interest income	<b>4,752</b>	0.1%	12,345	0.2%	93,630	1.1%
Total nonoperating	<b>4,752</b>	0.1%	12,345	0.2%	93,630	1.1%
Total revenue	<b>\$ 8,141,719</b>	100.0%	\$ 7,745,280	100.0%	\$ 8,237,280	100.0%

**Peninsula Airport Commission  
Management's Discussion and Analysis**

**Expenses**

A summary of expenses is as follows:

	<b>2015</b>	Percent	<b>2014</b>	Percent	<b>2013</b>	Percent
	Amount	of Total	Amount (As Restated)	of Total	Amount	of Total
Operating						
Airfield	\$ 982,236	6.3%	\$ 936,395	4.9%	\$ 876,254	6.1%
Terminal and Landside	2,179,806	13.9%	2,255,693	11.8%	2,470,293	17.4%
Other rents	328,474	2.1%	316,907	1.7%	328,903	2.3%
Trailer park rents	390,493	2.5%	391,419	2.0%	398,890	2.8%
Administrative and miscellaneous	2,232,570	14.3%	2,726,777	14.2%	2,371,224	16.7%
Maintenance	363,145	2.3%	406,346	2.1%	406,566	2.9%
Total operating	<u>6,476,724</u>	41.4%	<u>7,033,537</u>	36.7%	<u>6,852,130</u>	48.2%
Depreciation	<u>7,161,995</u>	45.8%	<u>6,547,444</u>	34.2%	<u>6,066,168</u>	42.7%
Nonoperating						
Amortization - bond costs	-	0.0%	-	0.0%	121,015	0.9%
Interest expense	451,543	2.9%	472,159	2.5%	559,688	3.9%
Loss on retirement of capital assets	-	0.0%	51,805	0.3%	650	0.1%
Nonexchange financial guarantee	62,406	0.4%	4,454,518	23.3%	-	0.0%
Nonoperating air service Development expense	1,076,311	6.9%	207,618	1.1%	-	0.0%
OPEB expense	401,961	2.6%	379,922	1.9%	622,907	4.2%
Total nonoperating	<u>1,992,221</u>	12.8%	<u>5,566,022</u>	29.1%	<u>1,304,260</u>	4.9%
Total expenses	<u>\$ 15,630,940</u>	100.0%	<u>\$ 19,147,003</u>	100.0%	<u>\$ 14,222,558</u>	100.0%

**Summary of Cash Flow Activities**

The following shows a summary of the major sources and uses of cash and cash equivalents for the past three years. Cash equivalents are considered cash-on-hand, bank deposits and highly liquid investments with an original maturity of three months or less.

	<b>2015</b>	<b>2014</b>	<b>2013</b>
	(As restated)	(As restated)	(As restated)
Cash flow from operating activities	\$ 829,935	\$ 566,302	\$ 386,296
Cash flow from noncapital financing activities	(5,593,235)	(207,618)	-
Cash flow from capital and related financing activities	1,914,868	(353,630)	(9,650,205)
Cash flow from investing activities	<u>2,163,401</u>	<u>(270,590)</u>	<u>8,209,526</u>
Net change in cash and cash equivalents	(685,031)	(265,536)	(1,054,383)
Cash and cash equivalents - beginning of period	<u>4,234,495</u>	<u>4,500,031</u>	<u>5,554,414</u>
Cash and cash equivalents - end of period	<u>\$ 3,549,464</u>	<u>\$ 4,234,495</u>	<u>\$ 4,500,031</u>

The Commission's available cash and cash equivalents decreased from \$4.2 million at the end of 2014 to \$3.5 million at the end of 2015 due to a decrease in unrestricted cash compared to 2014.

## **Peninsula Airport Commission Management's Discussion and Analysis**

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### ***Financial Statements***

The Commission's financial statements are prepared on the accrual basis in accordance with accounting principles generally accepted in the United States of America. The Commission is structured as a single enterprise fund with operating income recognized when earned, not when received. Expenses are recognized when incurred, not when they are paid. Capital assets are capitalized and (except land) are depreciated over their useful lives. Reference the notes to the financial statements for a summary of the Commission's significant accounting policies.

### ***Capital Acquisitions and Construction Activities***

During FY 2015, the Commission expended \$4.6 million on capital activities. This included \$3.3 million on Phase 2 of Taxiway A, B, C rehabilitation construction, \$509 thousand on a Snow Broom & Plow, \$295 thousand for the Consolidated Security Screening Checkpoint planning and designs, \$232 thousand for Concourse B renovations, \$167 thousand for the Federal Inspection Station and \$96 thousand in miscellaneous projects. During 2015, completed projects totaling \$8.3 million were closed from construction-in-progress to their respective capital accounts.

Capital asset acquisitions and improvements, exceeding \$5,000, are capitalized at cost. Acquisitions are funded using a variety of financing techniques, including federal grants with matching state grants and Airport funds, debt issuance, and Airport revenue.

### ***Long-Term Debt and Loan Guarantees***

In 2002, the Airport issued \$2,500,000 of Virginia Resources Authority Airport Improvement Revenue Bonds, Subordinate Series 2002, at 4.5% interest, maturing in July 2027. The Airport used the proceeds to pay down \$2,500,000 of 3.93% short-term financing. State entitlement funds are designated for payment of these bonds.

Balance outstanding June 30, 2015 - \$1,536,725; 2014 - \$1,632,869; 2013 - \$1,724,791

In 2006, the Airport issued \$7,000,000 of Airport Improvements Bonds, Unsecured Tax-Exempt Bond, Series 2005A, dated December 21, 2005, at 4.30% interest, maturing in January 2032. The Airport used the proceeds to pay for the construction of a parking garage.

Balance outstanding June 30, 2015 - \$5,396,467; 2014 - \$5,616,711; 2013 - \$5,827,732

In 2006, the Airport issued \$3,000,000 of Airport Improvements Bonds, Unsecured Taxable Bond, Series 2005B, dated December 21, 2005, at 5.81% interest, maturing in January 2032. The Airport used the proceeds to pay for the construction of a parking garage.

Balance outstanding June 30, 2015 - \$2,412,734; 2014 - \$2,497,658; 2013 - \$2,577,816

Also, in June 2014, the Airport issued a financial guarantee on behalf of People Express Airlines, to guarantee the debt of this company with a local financial institution. The total amount of the debt guaranteed by the Airport was \$5 million and the loan was due June 2015, with an interest rate at the bank's prime rate. During the fiscal year ended June 30, 2015, the Airport made payments to the bank to perform on this loan guarantee in the amount of approximately \$4,517,000.

### ***Request for Information***

This financial report is designed to provide a general overview of the Commission's finances for all those interested. Questions concerning any of the information provided in this report or request for additional information should be addressed in writing to the Director of Finance and Administration, Peninsula Airport Commission, Newport News - Williamsburg International Airport, 900 Bland Boulevard, Newport News, VA 23602 or by email to [rford@flyphf.com](mailto:rford@flyphf.com).

***Statements of Net Position***

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**Peninsula Airport Commission**  
**Statements of Net Position**  
**June 30, 2015 and 2014**

	<b>2015</b>	<b>(As Restated) 2014</b>
<b>ASSETS</b>		
Current assets		
Cash and cash equivalents	\$ 3,549,464	\$ 4,234,495
Accounts receivable - less allowance for doubtful accounts - \$5,000 for 2015 and 2014	542,866	445,828
Accounts receivable - Federal Aviation Administration and others	181,500	1,244,867
Inventories	72,319	79,627
Prepaid expenses	58,036	673,113
Total current assets	<u>4,404,185</u>	<u>6,677,930</u>
Capital assets		
Land	6,604,658	6,604,658
Airfield	90,343,447	85,681,495
Terminal	73,540,608	72,104,714
Other	6,420,826	4,245,827
Trailer park and rental units	1,852,612	1,852,612
Construction-in-progress	339,290	3,974,783
	<u>179,101,441</u>	<u>174,464,089</u>
Less - accumulated depreciation	<u>(77,655,977)</u>	<u>(70,493,981)</u>
	<u>101,445,464</u>	<u>103,970,108</u>
Investments and other assets		
Net pension asset	50,305	-
Restricted cash	473,702	2,632,351
	<u>524,007</u>	<u>2,632,351</u>
Total assets	<u>106,373,656</u>	<u>113,280,389</u>
<b>DEFERRED OUTFLOW OF RESOURCES</b>		
Deferred pension contributions	<u>158,918</u>	<u>220,175</u>
	<u>\$ 106,532,574</u>	<u>\$ 113,500,564</u>

	<u>2015</u>	<u>(As Restated) 2014</u>
<b>LIABILITIES AND NET POSITION</b>		
<b>Current liabilities</b>		
Current maturities of long-term debt	\$ 426,460	\$ 398,891
Accounts payable:		
Trade	361,644	1,466,641
Accrued liabilities	425,886	445,167
Unearned revenue	-	26,797
Security deposits	28,106	27,792
Nonexchange financial guarantee	-	4,454,518
Total current liabilities	<u>1,242,096</u>	<u>6,819,806</u>
<b>Long-term liabilities</b>		
Long-term debt - less current maturities	8,919,466	9,348,347
Net pension liability	-	506,293
Other postretirement employee benefits (OPEB) liability	4,056,235	3,752,331
Total liabilities	<u>14,217,797</u>	<u>20,426,777</u>
<b>DEFERRED INFLOW OF RESOURCES</b>		
Deferred pension investment experience	<u>388,818</u>	-
<b>Net position</b>		
Invested in capital assets - net of related debt	92,099,538	94,222,870
Restricted	473,702	2,632,351
Unrestricted	(647,281)	(3,781,434)
Total net position	<u>91,925,959</u>	<u>93,073,787</u>
	<u><u>\$ 106,532,574</u></u>	<u><u>\$ 113,500,564</u></u>

See accompanying notes.



**Peninsula Airport Commission**  
**Statements of Revenue, Expenses and Changes in Net Position**  
**Years Ended June 30, 2015 and 2014**

	<u>2015</u>	<u>(As Restated) 2014</u>
Operating income	\$ 8,136,967	\$ 7,732,935
Operating expenses	(6,476,724)	(7,033,537)
Depreciation	<u>(7,161,995)</u>	<u>(6,547,444)</u>
Loss from operations	<u>(5,501,752)</u>	<u>(5,848,046)</u>
<b>Nonoperating income (expenses)</b>		
Interest expense	(451,543)	(472,159)
Interest income	4,752	12,345
Loss on retirement of capital assets	-	(51,805)
<b>Nonexchange financial guarantee</b>	<b>(62,406)</b>	<b>(4,454,518)</b>
Nonoperating air service development expense	(1,076,311)	(207,618)
OPEB expense	<u>(401,961)</u>	<u>(379,922)</u>
	<u>(1,987,469)</u>	<u>(5,553,677)</u>
Loss before capital contributions	(7,489,221)	(11,401,723)
Capital contributions	<u>6,341,393</u>	<u>10,063,124</u>
Change in net position	(1,147,828)	(1,338,599)
Net position - beginning of year	<u>93,073,787</u>	<u>94,412,386</u>
Net position - end of year	<u>\$ 91,925,959</u>	<u>\$ 93,073,787</u>

See accompanying notes.

**Peninsula Airport Commission**  
**Statements of Cash Flows**  
**Years Ended June 30, 2015 and 2014**

	<b>2015</b>	<b>(As Restated) 2014</b>
Cash flows from operating activities		
Receipts from customers and users	\$ 8,039,929	\$ 7,803,557
Payments to suppliers for goods and services	(3,443,373)	(3,288,812)
Payments to employees	(3,766,621)	(3,948,443)
Net cash from operating activities	<u>829,935</u>	<u>566,302</u>
Cash flows from noncapital financing activities		
Nonoperating nonexchange financial guarantee payments	(4,516,924)	-
Nonoperating air service development expense	(1,076,311)	(207,618)
Net cash from noncapital financing activities	<u>(5,593,235)</u>	<u>(207,618)</u>
Cash flows from capital and related financing activities		
Purchase of property and equipment	(4,637,352)	(9,202,951)
Changes in security deposits	314	(763)
Principal payments on long-term debt	(401,312)	(383,101)
Interest payments on long-term debt	(451,543)	(472,159)
Capital contributions	7,404,761	9,705,344
Net cash from capital and related financing activities	<u>1,914,868</u>	<u>(353,630)</u>
Cash flows from investing activities		
Interest received on cash and investments	4,752	12,345
Change in restricted cash and investments	2,158,649	(282,935)
Net cash from investing activities	<u>2,163,401</u>	<u>(270,590)</u>
Net change in cash and cash equivalents	<b>(685,031)</b>	(265,536)
Cash and cash equivalents - beginning of year	<u>4,234,495</u>	<u>4,500,031</u>
Cash and cash equivalents - end of year	<u><b>\$ 3,549,464</b></u>	<u><b>\$ 4,234,495</b></u>

See accompanying notes.

**Peninsula Airport Commission**  
**Statements of Cash Flows**  
**Years Ended June 30, 2015 and 2014**

	<u>2015</u>	<u>(As Restated) 2014</u>
Reconciliation of loss from operations to net cash from operating activities		
Loss from operations	\$ (5,501,752)	\$ (5,848,046)
Adjustments to reconcile to net cash from operating activities:		
Depreciation	7,161,995	6,547,444
OPEB expense paid	(98,057)	(88,932)
Change in:		
Accounts receivable	(97,038)	70,622
Inventories	7,308	33,435
Prepaid expenses	615,077	(60,483)
Accounts payable	(1,104,997)	260,699
Accrued liabilities	(19,281)	365
Unearned revenue	(26,797)	(128,627)
Decrease in net pension asset/liability and related deferred inflows/outflows of resources	<u>(106,523)</u>	<u>(220,175)</u>
Net cash from operating activities	<u>\$ 829,935</u>	<u>\$ 566,302</u>
Supplemental schedule of noncash investing and financing activities		
Contributed capital funded by accounts receivable at June 30	\$ 181,500	\$ 1,244,867

## **Notes to Financial Statements**

### **1. Organization and Nature of Business**

The **Peninsula Airport Commission** (Commission) is a municipal corporation created by the Virginia General Assembly in February 1946. The Commission is directly responsible for operation of the Newport News - Williamsburg International Airport (Airport) and is the owner of approximately 2,000 acres of property surrounding the Airport. A Board of Commissioners consisting of six members, four appointed by the City of Newport News, Virginia (City) and two by the City of Hampton, Virginia, exercise oversight responsibility. Professional management conducts the day-to-day operations of the Commission.

### **2. Summary of Significant Accounting Policies**

#### ***Method of Accounting***

The Commission's financial statements are prepared on the accrual basis in accordance with accounting principles generally accepted in the United States of America. The Commission reports as a business type activity, as defined by the Governmental Accounting Standards Board (GASB). Business type activities are those that are financed in whole or in part by fees charged to external parties for goods or services. The Commission's activities are accounted for similar to those often found in the private sector using the flow of economic resources measurement focus and the accrual basis of accounting. The Commission is structured as a single enterprise fund with operating income recognized when earned, not when received. Expenses are recognized when incurred, not when they are paid. The Commission has elected to apply all GASB pronouncements as well as all Financial Accounting Standards Board (FASB) Accounting Standard Codifications, Accounting Principal Board Opinions and Accounting Research Bulletins issued on or before November 30, 1989, unless those pronouncements conflict with or contradict GASB pronouncements.

#### ***Operating Income***

The Commission's main sources of operating income are from operation of the Newport News - Williamsburg International Airport, parking facilities and rental fees from operation of a trailer park.

#### ***Cash and Cash Equivalents***

The Commission includes all cash accounts not subject to withdrawal restrictions or penalties and all highly liquid debt instruments with an original purchased maturity of three months or less as cash and cash equivalents in the accompanying statements of net position.

#### ***Inventories***

Inventories consisting of maintenance supplies are valued at the lower of cost or market on the first-in, first-out (FIFO) basis, and are not for resale.

### ***Capital Assets***

Capital assets are stated at cost or fair value at the date of acquisition if acquired without cost. Capital acquisitions and improvements exceeding \$5,000 are capitalized at cost. Depreciation is computed on the straight-line basis over the estimated useful lives of the assets as follows:

	<u>Years</u>
Airfield	5 - 33
Terminal	3 - 33
Other	3 - 30
Trailer park and rental units	3 - 33

Maintenance and repairs, including replacement of minor items of physical properties that do not improve or extend the life of the respective assets, are expensed currently.

### ***Income Taxes***

The Commission is exempt from federal and state income taxes under provisions of Section 115 of the Internal Revenue Code of 1954, as amended, and the statutes of the Commonwealth of Virginia. The Commission has determined that it does not have any material unrecognized tax benefits or obligations as of June 30, 2015 and 2014. Fiscal years ending on or after June 30, 2012, remain subject to examination by federal and state tax authorities.

### ***Allowance for Doubtful Accounts***

The Commission evaluates its accounts receivable individually. A charge to income to absorb possible credit losses is provided when, in the opinion of management, it is appropriate.

### ***Estimates***

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and the disclosure of contingent assets and liabilities at the date of the financial statements. Such estimates also affected the reported amounts of revenue and expenses during the reporting period. Actual results could differ from those estimates and assumptions.

### ***Use of Restricted/Unrestricted Net Position***

When an expense is incurred for purposes for which both restricted and unrestricted net position is available, the Commission's policy is to apply restricted net position first.

### ***Advertising***

Advertising costs are charged to operations when incurred. During 2015 and 2014, the Commission expensed \$233,158 and \$808,116, respectively, in advertising costs within operating expenses. Also, in 2015 and 2014, the Commission incurred \$425,661 and \$207,618 of advertising costs specifically for special air service development expenses on behalf of People Express Airlines, Inc. These costs were included in non-operating air service development expenses on the statements of revenue, expenses and changes in net position and were partially reimbursed by the U.S. Department of Transportation as part of the grant mentioned in Note 6.

### ***Adoption of New Accounting Standards***

In 2014, the Commission adopted Statement of Governmental Accounting Standards (GASB Statement) No. 70, *Accounting and Financial Reporting for Nonexchange Financial Guarantees*, which applies to financial guarantees that are nonexchange transactions extended or received by a government ("nonexchange financial guarantees"). Nonexchange financial guarantees are guarantees of obligations of individuals or legally separate entities in which a guarantor agrees to indemnify a third-party obligation holder under specific conditions. This Statement requires the government to record a liability when the relevant factors indicate that it is more likely than not that it will be required to make a payment related to the nonexchange financial guarantee. The Commission was not a guarantor until 2014. Therefore, previously reported net position was not affected as a result of adopting GASB No. 70. See Note 10 for additional information.

**Peninsula Airport Commission**  
**Notes to Financial Statements**

The Commission implemented GASB Statement No. 68, Accounting and Financial Reporting for Pensions – An Amendment of GASB Statement No. 27 (“GASB No. 68”) and GASB Statement No. 71, Pension Transition for Contributions Made Subsequent to the Measurement Date – an amendment of GASB Statement No. 68 (“GASB No. 71”) during fiscal year 2015. GASB No. 68 provides accounting and financial reporting guidance for measuring and recognizing liabilities, deferred outflows of resources, and deferred inflows of resources, and expense/expenditures related to pensions and related disclosures. GASB No. 71 provides accounting and financial reporting guidance for contributions, if any, made by the employer to a defined benefit pension plan after the measurement date of the government’s beginning net pension liability. The accounting changes required by GASB No. 68 and No. 71 are applied retroactively by reclassifying the statement of net position, results of operations, and cash flows.

**Pensions**

For purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the Commission’s retirement plan and the additions to/deductions from the Commission’s retirement plan’s net fiduciary position have been determined on the same basis as they were reported by the Virginia Retirement System (VRS). For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

**Subsequent Events**

In preparing these financial statements, the Commission has evaluated events and transactions for potential recognition or disclosure through November 24, 2015, the date the financial statements were available to be issued.

**3. Retrospective Application of a Change in Accounting Principle**

The following table summarizes the effects of the implementation of GASB No. 68 and No. 71 in the statement of net position as of June 30, 2014:

	(As Previously Reported) <b>June 30, 2014</b>	Record Effects of GASB 68	(As Adjusted) <b>June 30, 2014</b>
Total assets	\$ 113,280,389	\$ -	\$ 113,280,389
Deferred outflows of resources	-	220,175	220,175
Total liabilities	19,920,484	506,293	20,426,777
Deferred Inflows of resources	-	-	-
Net position			
Net investment in capital assets	94,222,870	-	94,222,870
Restricted	2,632,351	-	2,632,351
Unrestricted	(3,495,316)	(286,118)	(3,781,434)
Total net position	\$ 93,359,905	\$ (286,118)	\$ 93,073,787

**Peninsula Airport Commission**  
**Notes to Financial Statements**

The following table summarizes the effects of the implementation of GASB No. 68 and No. 71 in the statement of revenue, expenses and changes in net position as of June 30, 2014:

	(As Previously Reported) <b>June 30, 2014</b>	Record Effects of GASB 68	(As Adjusted) <b>June 30, 2014</b>
Total operating revenues	\$ 7,732,935	\$ -	\$ 7,732,935
Total operating expenses	7,253,712	(220,175)	7,033,537
Operating income before provision for depreciation	479,223	220,175	699,398
Provision for depreciation	6,547,444	-	6,547,444
Operating loss	(6,068,221)	220,175	(5,848,046)
Nonoperating expenses - net	(5,553,677)	-	(5,553,677)
Loss before capital contributions	(11,621,898)	220,175	(11,401,723)
Capital contributions	10,063,124	-	10,063,124
Decrease in net position	(1,558,774)	220,175	(1,338,599)
Total net position - beginning of year	94,918,679	(506,293)	94,412,386
Total net position - end of year	<u>\$ 93,359,905</u>	<u>\$ (286,118)</u>	<u>\$ 93,073,787</u>

**4. Cash and Cash Equivalents and Investments**

The Commission is governed by the Virginia Security for Public Deposits Act and the Investment of Public Funds Act. The deposits and investments held and reported at fair value are shown below:

Type	2015 Carrying Value	2014 Carrying Value
Demand deposits	\$ 2,856,594	\$ 5,279,391
Cash on hand	8,476	8,480
Money market funds	1,158,096	1,578,975
Total deposits	<u>\$ 4,023,166</u>	<u>\$ 6,866,846</u>
Reconciliation to Statements of Net Position	<b>2015</b>	<b>2014</b>
Current:		
Cash and cash equivalents	\$ 3,549,464	\$ 4,234,495
Investments and other assets:		
Restricted cash	473,702	2,632,351
	<u>\$ 4,023,166</u>	<u>\$ 6,866,846</u>

***Custodial Credit Risk and Concentration of Investments***

Deposits in financial institutions, reported as components of cash and cash equivalents, had a bank balance of \$4,104,205 and \$6,977,690 at June 30, 2015 and 2014, respectively, which was fully insured by depository insurance or secured with collateral held by the Commission's agent in its name. At June 30, 2015 and 2014, amounts subject to custodial credit risk as they were uninsured by the Federal Deposit Insurance Corporation (FDIC), due to exceeding the \$250,000 financial institution limit were \$3,845,320 and \$6,718,801 respectively, and were fully collateralized by securities held by the pledging financial institution. All investments, if any, evidenced by individual securities, are registered in the name of the Commission.

The Commission places no limit on the amount it may invest in any one issuer. At June 30, 2015 and 2014, the Commission's concentration of credit risk from cash and investments is detailed above.

***Investment Interest Rate Risk***

The Commission has no formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates. No investments were held by the Commission at June 30, 2015 and 2014.

***Investment Credit Risk***

The Commission has no investment policy that limits its investment choices other than the limitation of state law as follows:

1. Direct obligations of the U.S. government, its agencies, and instrumentalities to which the full faith and credit of the U.S. government is pledged, or obligations to the payment of which the full faith and credit of the Commonwealth of Virginia is pledged;
2. Certificates of deposit or savings accounts that are either insured or secured with acceptable collateral with in-state financial institutions, and fully insured certificates of deposit or savings accounts in out of state financial institutions;
3. With certain limitation, negotiable certificates of deposit, prime bankers acceptances, prime commercial paper, and repurchase agreements with certain limitations;
4. County, municipal, or school district tax supported debt obligations; bond or revenue anticipation notes; money judgments; or bond or revenue anticipation notes of public trusts whose beneficiary is a county, municipality, or school district;
5. Notes or bonds secured by a mortgage or trust deed insured by the Federal Housing Administration and debentures issued by the Federal Housing Administrator, and obligations of the National Mortgage Association; and
6. Money market funds regulated by the Securities and Exchange Commission (SEC) in which investments consist of the investments mentioned in points 1., 2., 3., and 4.

**5. Accounts Receivable - Federal Aviation Administration and Others**

The Virginia Department of Aviation and the Federal Aviation Administration (FAA) contribute grant funds to finance construction costs for Airport improvements and terminal expansion. At June 30, 2015 and 2014, \$181,500 and \$1,244,867, respectively, was receivable by the Commission on cost reimbursable grants.



**Peninsula Airport Commission  
Notes to Financial Statements**

**6. Prepaid Expenses**

During 2015 and 2014, the Commission paid a passenger carrier \$-0- and \$650,650 respectively, for air service development purposes. These amounts are included in prepaid expenses on the statements of net position at June 30, 2015 and 2014, respectively. During 2015, the passenger carrier incurred operating costs that qualified for reimbursement under revenue guarantees agreed to as part of the below grant. Therefore, the Commission reported the \$650,650 as a nonoperating air service development expense in 2015 and was partially reimbursed by the U.S. Department of Transportation as part of a \$950,000 grant that was awarded for air service development in early 2013.

**7. Restricted Cash**

The Commission receives annual entitlement funds from the Commonwealth of Virginia (Commonwealth). The amount allocated to each airport is calculated on the basis of the previous calendar year's enplaned passengers at that airport as a percentage of the total enplaned passengers in the Commonwealth. Entitlement funds may be used for 100% of the nonfederal portion of projects that are funded under provisions of the Federal Airport Improvement Program and for various projects not funded by the Airport Improvement Program, including air service development projects. Restricted cash also includes the Passenger Facility Charge (PFC) disclosed in Note 19 and at June 30, 2014, also included other donor restricted contributions such as contributions from the local Regional Air Service Enhancement Committee (RAISE). At June 30, 2015 and 2014, the Commission's restricted cash from entitlement funds, PFC, and contributions from RAISE were \$473,702 and \$2,632,351, respectively.

**8. Capital Assets**

A summary of changes in capital assets for the Commission follows:

	Balance July 1, 2014	Increases	Decreases	Balance June 30, 2015
Capital assets not being depreciated				
Land	\$ 6,604,658	\$ -	\$ -	\$ 6,604,658
Construction-in-progress	3,974,784	4,637,352	8,272,846	339,290
Total capital assets not being depreciated	10,579,442	4,637,352	8,272,846	6,943,948
Other capital assets				
Airfield	85,681,494	4,661,953	-	90,343,447
Terminal	72,104,714	1,435,894	-	73,540,608
Other	4,245,827	2,174,999	-	6,420,826
Trailer park and rental units	1,852,612	-	-	1,852,612
Total other capital assets	163,884,647	8,272,846	-	172,157,493
Less - accumulated depreciation				
Airfield	39,019,493	3,797,702	-	42,817,195
Terminal	27,661,783	2,905,591	-	30,567,374
Other	1,960,093	458,703	-	2,418,796
Trailer park and rental units	1,852,612	-	-	1,852,612
Total accumulated depreciation	70,493,981	7,161,996	-	77,655,977
Other capital assets - net	93,390,666	1,110,850	-	94,501,516
	<u>\$ 103,970,108</u>	<u>\$ 5,748,202</u>	<u>\$ 8,272,846</u>	<u>\$ 101,445,464</u>

**Peninsula Airport Commission  
Notes to Financial Statements**

**9. Long-Term Debt**

Following is a summary of debt transactions of the Commission:

	<u>July 1, 2014</u>	<u>Additions</u>	<u>Reductions</u>	<u>June 30, 2015</u>	<u>Amounts Due Within One Year</u>
Airport Improvement Bonds					
Series 2002	\$ 1,632,869	\$ -	\$ 96,144	<b>\$ 1,536,725</b>	\$ 108,030
Series 2005A	5,616,711	-	220,244	<b>5,396,467</b>	228,956
Series 2005B	2,497,658	-	84,924	<b>2,412,734</b>	89,474
	<u>\$ 9,747,238</u>	<u>\$ -</u>	<u>\$ 401,312</u>	<u><b>\$ 9,345,926</b></u>	<u>\$ 426,460</u>

  

	<u>July 1, 2013</u>	<u>Additions</u>	<u>Reductions</u>	<u>June 30, 2014</u>	<u>Amounts Due Within One Year</u>
Airport Improvement Bonds					
Series 2002	\$ 1,724,791	\$ -	\$ 91,922	\$ 1,632,869	\$ 95,119
Series 2005A	5,827,732	-	211,021	5,616,711	219,337
Series 2005B	2,577,816	-	80,158	2,497,658	84,435
	<u>\$ 10,130,339</u>	<u>\$ -</u>	<u>\$ 383,101</u>	<u>\$ 9,747,238</u>	<u>\$ 398,891</u>

Long-term debt of the Commission is comprised of the following:

	<u>2015</u>	<u>2014</u>
<b>Airport Improvement Bonds Series 2002</b> - In July 2002, the Commission issued \$2,500,000 of Virginia Resources Authority Airport Improvement Revenue Bonds, Subordinate Series 2002, at 4.5% interest with monthly principal and interest payments of \$13,971. The bonds mature in July 2027. Subsequent to year end, the Commission negotiated an interest rate reduction to 2.75% for the remainder of the term of the bond.	<b>\$ 1,536,725</b>	\$ 1,632,869
<b>Airport Improvement Bonds Series 2005A</b> - In December 2005, the Commission issued \$7,000,000 of Unsecured Tax-Exempt Bonds, at 4.30% interest. Interest only payments are required until February 2007, at which time, monthly principal and interest payments of \$38,118 are due. The bonds mature in January 2032.	<b>5,396,467</b>	5,616,711
<b>Airport Improvement Bonds Series 2005B</b> - In December 2005, the Commission issued \$3,000,000 of Unsecured Taxable Bonds, at 5.81% interest. Interest only payments are required until February 2007, at which time, monthly principal and interest payments of \$18,982 are due. The bonds mature in January 2032.	<u>2,412,734</u>	2,497,658
	<b>9,345,926</b>	9,747,238
Less - current maturities	<b>(426,460)</b>	(398,891)
	<u><b>\$ 8,919,466</b></u>	<u>\$ 9,348,347</u>

**Peninsula Airport Commission**  
**Notes to Financial Statements**

Debt service on the Commission's long-term debt is as follows:

Fiscal Year Ending June 30,	Principal	Interest
2016	\$ 426,460	\$ 414,168
2017	447,596	389,252
2018	466,904	369,944
2019	487,098	349,750
2020	508,221	328,627
2021-2025	2,893,705	1,290,535
2026-2030	3,102,320	614,339
2031-2032	1,013,622	42,199
	<u>\$ 9,345,926</u>	<u>\$ 3,798,814</u>

**10. Guarantee of Debt**

The 1946 Act of Assembly by the Virginia General Assembly, which created the Commission, allows the Commission to extend nonexchange financial guarantees. During June 2014, the Commission guaranteed certain debt of People Express Airlines, Inc. (PEX), a legally separate entity that is headquartered and operating out of the Newport News - Williamsburg International Airport.

In June 2014, the Commission guaranteed PEX's \$5 million line of credit with a local financial institution, maturing June 30, 2015, at which time all unpaid advances, accrued and unpaid interest and any other unpaid sums owed will be due and payable in full. The line of credit bore interest at a fluctuating rate per annum equal to the bank's monthly prime rate. During 2015, PEX defaulted on this line of credit and the Commission was required to perform under the guarantee. The Commission paid approximately \$4,517,000 to the local financial institution to settle the loan guarantee, and this expense is recorded within non-operating income (expense) on the statement of revenue, expenses, and changes in net position as non-exchange financial guarantee expense of \$62,406 and \$4,454,518 for the years ending June 30, 2015 and 2014, respectively. The Commission utilized amounts held in escrow as required by the guarantee agreement, consisting of unspent contributions received from the RAISE committee (see Note 7) and funds available under the U.S. Department of Transportation's Small Community Air Service Development Program. Also funds provided from the Virginia Department of Aviation were used to repay the financial institution.

At June 30, 2014, a liability and expense was recognized for an amount that was the Commission's best estimate of the discounted present value of the future outflows the Commission expects to incur as a result of the guarantee. The liability recognized for the no-nexchange financial guarantee at June 30, 2015 and 2014, is as follows:

June 30, 2014	\$ 4,454,518
Increases	62,406
Decreases - payments	<u>(4,516,924)</u>
June 30, 2015	<u>\$ -</u>

## **11. Other Postemployment Benefits**

### ***Plan Description***

In addition to providing the pension benefits described in Note 17, the Commission provides postemployment health care benefits (OPEB) for retired employees through a single-employer defined benefit plan. The benefits, benefit levels, employee contributions and employer contributions are governed by the Commission and can be amended by the Commission through its personnel manual and employment contracts. The OPEB plan does not issue a publicly available report.

### ***Benefits Provided***

The Commission provides postemployment health care benefits to its retirees. Employees hired prior to July 1, 2010 are eligible to retire and receive postretirement medical benefits at the earlier of age 55 with at least five years of service or age 50 with 30 years of service. Employees hired on or after July 1, 2010 are eligible to retire and receive postretirement medical benefits at the earlier of age 60 with at least five years of service or when the employees' age plus service is greater than or equal to 90.

The Peninsula Airport Commission receives health coverage through the City of Newport News, Virginia which offers medical coverage to eligible retirees and their eligible dependents through Anthem KeyCare Plans, a Humana Plan and Delta Dental. Benefits include general inpatient and outpatient medical services, dental care and prescription drugs. NonMedicare eligible retirees have a choice of three Anthem KeyCare Plans: a PPO Plan, a HMO Plan or a High-Deductible Health Plan with a health savings account. For those retirees eligible for Medicare, the Commission provides the benefits available through the Humana Plan reduced by any amounts payable by Medicare.

### ***Participant Data***

The valuation of postretirement medical benefits was based on the following census data as of July 1, 2013: 13 retirees, 6 spouses, and 48 active employees.

### ***Funding Policy***

The City of Newport News provides to the Commission the medical and dental premiums for the year; the retirees contribute 75% of the premium if they have at least 5 years of service, 50% with ten years of service, and 25% with 15 or more years of service. The postretirement medical insurance benefits are currently funded on a pay-as-you-go basis. The Commission currently funds on a cash basis as benefits are paid. No assets have been segregated and restricted to provide postretirement benefits.

### ***Annual OPEB Costs and Net OPEB Obligation***

The Commission had an actuarial valuation performed for the plan as of July 1, 2013, to determine the funded status of the plan as of that date as well as the employer's annual required contribution (ARC) for the fiscal year ended June 30, 2015. The Commission's annual OPEB cost and liability are as follows:

	<u>2015</u>	<u>2014</u>
Annual required contribution	\$ 394,155	\$ 372,545
Interest on net OPEB obligation	7,806	7,377
Less - contributions made in the form of retiree insurance premiums paid	(98,057)	(88,932)
Net OPEB obligation - beginning of year	<u>3,752,331</u>	<u>3,461,341</u>
Net OPEB obligation - end of year	<u>\$ 4,056,235</u>	<u>\$ 3,752,331</u>

**Peninsula Airport Commission**  
**Notes to Financial Statements**

Since the Commission operates on an unfunded pay-as-you-go basis, the net OPEB obligation is equal to the ARC less current year retiree premium payments and the plan is unfunded.

Actuarial valuations of an ongoing plan involve estimates of the value of reported amounts and assumptions about the probability of occurrence of events far into the future. Examples include assumptions about future employment, mortality and the healthcare cost trend. Amounts determined regarding the funded status of the plan and the ARCs of the employer are subject to continual revision as actual results are compared with past expectations and new estimates are made about the future. The schedule of funding progress, as follows, presents multi-year trend information that shows whether the actuarial value of plan assets is increasing or decreasing over time relative to the actuarial accrued liabilities for benefits.

**Actuarial Methods and Assumptions**

Projections of benefits for financial reporting purposes are based on the substantive plan (the plan as understood by the employer and plan members) and include the types of benefits provided at the time of each valuation and the historical pattern of sharing of benefit costs between the employer and plan members to that point. The actuarial methods assumptions used include techniques that are designed to reduce short-term volatility in actuarial accrued liabilities and the actuarial value of assets consistent with the long-term perspective of the calculations.

In the July 1, 2013, actuarial valuation, the actuarial accrued liability was determined based on the projected unit credit actuarial cost method. The actuarial assumptions included a 4.0% discount rate assuming that the plan is not funded and an initial annual healthcare cost trend rate of 4.50% over 15 years. Both rates include a 2.8% inflation assumption. The plan has no assets. The plan's unfunded actuarial accrued liability is being amortized as a level percentage of projected payrolls over 30 years, assuming payroll growth is 3.0%.

**Schedule of Funding Progress**

Actuarial Valuation Date	Actuarial Value of Assets	Actuarial Accrued Liability (A-AL)	Funded Ratio	Unfunded Actuarial Accrued Liability (UAAL) (2)-(1)	Covered Payroll	UAAL as a Percentage of Covered Payroll
July 1, 2013	\$ -	\$ 3,649,745	0.00%	\$ 3,649,745	\$ 2,989,000	117.19%
2010	\$ -	\$ 3,839,014	0.00%	\$ 3,839,014	\$ 3,114,372	123.27%
2007	\$ -	\$ 4,155,776	0.00%	\$ 4,155,776	\$ 2,112,183	196.75%

**Schedule of Employer Contributions**

Year Ended June 30,	Employer Contributions in the Form of Retiree Insurance Premiums Paid	Annual Required Contribution (ARC)	Percentage Contributed
2015	\$ 98,057	\$ 401,961	24.39%
2014	\$ 88,932	\$ 379,922	23.40%
2013	\$ 74,606	\$ 622,907	11.98%

## **12. Leasing Arrangements as Lessor**

The Commission leases property to tenants including terminal space, hangars and land. Lease terms range from one to twenty-five years.

Future minimum lease payments to be received from noncancelable operating leases for the next five years are as follows:

2016	\$	937,108
2017		895,089
2018		741,218
2019		746,185
2020		635,600
Thereafter		<u>3,546,753</u>
	\$	<u>7,501,953</u>

In 2010, the Commission completed construction of a firehouse on the airport ground that is to be leased by the City of Newport News for a period of ten years. The total lease payments of \$643,133 were paid up front to reimburse the Commission for the construction costs of the firehouse. The lease calls for lease payments of \$128,627 per year for five years and then \$1 per year for the remaining five years. At the end of the lease, the firehouse will continue to be owned by the Commission, which can then renegotiate the lease without restriction. During the years ended June 30, 2015 and 2014, \$26,797 and \$128,627, respectively of the total lease payment collected was recognized as rental income on the statements of revenue, expenses and changes in net position, and the remaining \$0- and \$26,797, respectively, is recognized in unearned revenue on the statements of net position.

Also, the City of Newport News Public Schools leases space in the old terminal under a non-cancelable operating lease through December 2016. During 2015 and 2014, \$54,452 and \$65,708, respectively of rental income was earned by the Commission under this lease.

## **13. Leased Equipment**

The Commission leases equipment under a long-term noncancelable operating lease. The initial lease term is five years and expires in February 2018. The lease provides renewal options for additional periods. Lease expense during 2015 and 2014, was \$14,652 for both years.

Future minimum annual rentals for subsequent fiscal years and in the aggregate are:

2016	\$	12,648
2017		12,648
2018		<u>8,432</u>
	\$	<u>33,728</u>

## **14. Compensated Absences and Sick Leave Accrual**

All employees of the Commission are entitled to vacation in accordance with Commission policy. At termination or retirement, employees are paid for any unused leave up to 240 hours. The Commission has accrued \$177,468 and \$179,338 for compensated absences as of June 30, 2015 and 2014, respectively.

All employees of the Commission are also entitled to sick leave in accordance with Commission policy. At retirement, employees are paid for unused leave. The Commission has accrued \$130,066 and \$124,581 for sick leave as of June 30, 2015 and 2014, respectively.

## **15. Contingencies**

### ***Federally Assisted Grant Programs***

The Commission participates in a number of federally assisted grant programs. Although the Commission has been audited in accordance with provisions of the OMB Circular A-133, these programs remain subject to financial and compliance audits by the grantors or their representatives. Such audits could lead to requests for reimbursements to the grantor agency for disallowed expenditures under terms of the grant. Based on prior experience, the Commission believes such disallowances, if any, will not be significant.

### ***Lawsuits***

The Commission is a party to several lawsuits and claims incidental to its business. While the ultimate outcome of the lawsuits or other proceedings against the Commission cannot be estimated, management does not expect that these matters will have a material adverse effect on the Commission's financial position or results of operations.

## **16. Commitments**

At June 30, 2015 and 2014, the Commission had commitments outstanding, in the form of contracts and purchase orders, of approximately \$14,486,000 and \$5,357,000, respectively, primarily for construction projects.

## **17. Pension Plan**

### ***Plan Description***

Name of Plan: Virginia Retirement System (VRS)

Identification of Plan: Agent and Cost-Sharing Multiple-Employer Benefit Pension Plan

Administering Entity: Virginia Retirement System (System)

All full-time, salaried permanent employees of the Commission are automatically covered by VRS Retirement Plan upon employment. This plan is administered by the Virginia Retirement System (the System) along with plans for other employer groups in the Commonwealth of Virginia. Members earn one month of service credit for each month they are employed and for which they and their employer are paying contributions to VRS. Members are eligible to purchase prior public service, based on specific criteria as defined in the Code of Virginia, as amended. Eligible prior service that may be purchased includes prior public service, active duty military service, certain periods of leave and previously refunded VRS service as credit in their plan.

Within the VRS Plan, the System administers three different benefit plans for local government employees - Plan 1, Plan 2, and Hybrid. Each plan has different eligibility and benefit structures as set out in the table below:

<b>VRS PLAN 1</b>	<b>VRS PLAN 2</b>	<b>HYBRID RETIREMENT PLAN</b>
<p><b>About VRS Plan 1</b> VRS Plan 1 is a defined benefit plan. The retirement benefit is based on a member's age, creditable service and average final compensation at retirement using a formula. Employees are eligible for VRS Plan 1 if their membership date is before July 1, 2010, and they were vested as of January 1, 2013.</p>	<p><b>About VRS Plan 2</b> VRS Plan 2 is a defined benefit plan. The retirement benefit is based on a member's age, creditable service and average final compensation at retirement using a formula. Employees are eligible for VRS Plan 2 if their membership date is on or after July 1, 2010, or their membership date is before July 1, 2010, and they were not vested as of January 1, 2013.</p>	<p><b>About the Hybrid Retirement Plan</b> The Hybrid Retirement Plan combines the features of a defined benefit plan and a defined contribution plan. Most members hired on or after January 1, 2014 are in this plan, as well as VRS Plan 1 and VRS Plan 2 members who were eligible and opted into the plan during a special election window. (See "Eligible Members")</p> <ul style="list-style-type: none"> <li>• The defined benefit is based on a member's age, creditable service and average final compensation at retirement using a formula.</li> <li>• The benefit from the defined contribution component of the plan depends on the member and employer contributions made to the plan and the investment performance of those contributions.</li> <li>• In addition to the monthly benefit payment payable from the defined benefit plan at retirement, a member may start receiving distributions from the balance in the defined contribution account, reflecting the contributions, investment gains or losses, and any required fees.</li> </ul>
<p><b>Eligible Members</b> Employees are in VRS Plan 1 if their membership date is before July 1, 2010, and they were vested as of January 1, 2013. <b>Hybrid Opt-In Election</b> VRS non-hazardous duty covered Plan 1 members were allowed to make an irrevocable decision to opt into the Hybrid Retirement Plan during a special election window held January 1 through April 30, 2014.</p>	<p><b>Eligible Members</b> Employees are in VRS Plan 2 if their membership date is on or after July 1, 2010, or their membership date is before July 1, 2010, and they were not vested as of January 1, 2013. <b>Hybrid Opt-In Election</b> VRS Plan 2 members were allowed to make an irrevocable decision to opt into the Hybrid Retirement Plan during a special election window held January 1 through April 30, 2014.</p>	<p><b>Eligible Members</b> Employees are in the Hybrid Retirement Plan if their membership date is on or after January 1, 2014. This includes:</p> <ul style="list-style-type: none"> <li>• Political subdivision employees*</li> <li>• Members in VRS Plan 1 or VRS Plan 2 who elected to opt into the plan during the election window held January 1-April 30, 2014; the plan's effective date for opt-in members was July 1, 2014</li> </ul> <p>*Non-Eligible Members</p>



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<b>VRS PLAN 1</b>	<b>VRS PLAN 2</b>	<b>HYBRID RETIREMENT PLAN</b>
<p>The Hybrid Retirement Plan's effective date for eligible VRS Plan 1 members who opted in was July 1, 2014.</p> <p>If eligible deferred members returned to work during the election window, they were also eligible to opt into the Hybrid Retirement Plan.</p> <p>Members who were eligible for an optional retirement plan (ORP) and had prior service under VRS Plan 1 were not eligible to elect the Hybrid Retirement Plan and remain as VRS Plan 1 or ORP.</p>	<p>The Hybrid Retirement Plan's effective date for eligible VRS Plan 2 members who opted in was July 1, 2014.</p> <p>If eligible deferred members returned to work during the election window, they were also eligible to opt into the Hybrid Retirement Plan.</p> <p>Members who were eligible for an optional retirement plan (ORP) and have prior service under VRS Plan 2 were not eligible to elect the Hybrid Retirement Plan and remain as VRS Plan 2 or ORP.</p>	<p>Some employees are not eligible to participate in the Hybrid Retirement Plan. They include:</p> <ul style="list-style-type: none"> <li>• Political subdivision employees who are covered by enhanced benefits for hazardous duty employees</li> </ul> <p>Those employees eligible for an optional retirement plan (ORP) must elect the ORP plan or the Hybrid Retirement Plan. If these members have prior service under VRS Plan 1 or VRS Plan 2, they are not eligible to elect the Hybrid Retirement Plan and must select VRS Plan 1 or VRS Plan 2 (as applicable) or ORP.</p>
<p><b>Retirement Contributions</b> Members contribute up to 5% of their compensation each month to their member contribution account through a pre-tax salary reduction. Some school divisions and political subdivisions elected to phase in the required 5% member contribution; all employees will be paying the full 5% by July 1, 2016. Member contributions are tax-deferred until they are withdrawn as part of a retirement benefit or as a refund. The employer makes a separate actuarially determined contribution to VRS for all covered employees. VRS invests both member and employer contributions to provide funding for the future benefit payment.</p>	<p><b>Retirement Contributions</b> Same as VRS Plan 1.</p>	<p><b>Retirement Contributions</b> A member's retirement benefit is funded through mandatory and voluntary contributions made by the member and the employer to both the defined benefit and the defined contribution components of the plan. Mandatory contributions are based on a percentage of the employee's creditable compensation and are required from both the member and the employer. Additionally, members may choose to make voluntary contributions to the defined contribution component of the plan, and the employer is required to match those voluntary contributions according to specified percentages.</p>

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<b>VRS PLAN 1</b>	<b>VRS PLAN 2</b>	<b>HYBRID RETIREMENT PLAN</b>
<p><b>Creditable Service</b> Creditable service includes active service. Members earn creditable service for each month they are employed in a covered position. It also may include credit for prior service the member has purchased or additional creditable service the member was granted. A member's total creditable service is one of the factors used to determine their eligibility for retirement and to calculate their retirement benefit. It also may count toward eligibility for the health insurance credit in retirement, if the employer offers the health insurance credit.</p>	<p><b>Creditable Service</b> Same as VRS Plan 1.</p>	<p><b>Creditable Service</b> <b><u>Defined Benefit Component:</u></b> Under the defined benefit component of the plan, creditable service includes active service. Members earn creditable service for each month they are employed in a covered position. It also may include credit for prior service the member has purchased or additional creditable service the member was granted. A member's total creditable service is one of the factors used to determine their eligibility for retirement and to calculate their retirement benefit. It also may count toward eligibility for the health insurance credit in retirement, if the employer offers the health insurance credit.</p> <p><b><u>Defined Contributions Component:</u></b> Under the defined contribution component, creditable service is used to determine vesting for the employer contribution portion of the plan.</p>
<p><b>Vesting</b> Vesting is the minimum length of service a member needs to qualify for a future retirement benefit. Members become vested when they have at least five years (60 months) of creditable service. Vesting means members are eligible to qualify for retirement if they meet the age and service requirements for their plan. Members also must be vested to receive a full refund of their member contribution account balance if they leave employment and request a refund.</p> <p>Members are always 100% vested in the contributions that they make.</p>	<p><b>Vesting</b> Same as VRS Plan 1.</p>	<p><b>Vesting</b> <b><u>Defined Benefit Component:</u></b> Defined benefit vesting is the minimum length of service a member needs to qualify for a future retirement benefit. Members are vested under the defined benefit component of the Hybrid Retirement Plan when they reach five years (60 months) of creditable service. VRS Plan 1 or VRS Plan 2 members with at least five years (60 months) of creditable service who opted into the Hybrid Retirement Plan remain vested in the defined benefit component.</p>

VRS PLAN 1	VRS PLAN 2	HYBRID RETIREMENT PLAN
		<p><b><u>Defined Contributions Component:</u></b>            Defined contribution vesting refers to the minimum length of service a member needs to be eligible to withdraw the employer contributions from the defined contribution component of the plan.</p> <p>Members are always 100% vested in the contributions that they make.</p> <p>Upon retirement or leaving covered employment, a member is eligible to withdraw a percentage of employer contributions to the defined contribution component of the plan, based on service.</p> <ul style="list-style-type: none"> <li>• After two years, a member is 50% vested and may withdraw 50% of employer contributions.</li> <li>• After three years, a member is 75% vested and may withdraw 75% of employer contributions.</li> <li>• After four or more years, a member is 100% vested and may withdraw 100% of employer contributions.</li> </ul> <p>Distribution is not required by law until age 70½.</p>
<p><b>Calculating the Benefit</b></p> <p>The Basic Benefit is calculated based on a formula using the member’s average final compensation, a retirement multiplier and total service credit at retirement. It is one of the benefit payout options available to a member at retirement.</p> <p>An early retirement reduction factor is applied to the Basic Benefit if the member retires with a reduced retirement benefit or selects a benefit payout option other than the Basic Benefit.</p>	<p><b>Calculating the Benefit</b></p> <p>See definition under VRS Plan 1.</p>	<p><b>Calculating the Benefit</b></p> <p><b><u>Defined Benefit Component:</u></b>            See definition under VRS Plan 1.</p> <p><b><u>Defined Contribution Component:</u></b>            The benefit is based on contributions made by the member and any matching contributions made by the employer, plus net investment earnings on those contributions.</p>

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<b>VRS PLAN 1</b>	<b>VRS PLAN 2</b>	<b>HYBRID RETIREMENT PLAN</b>
<p><b>Average Final Compensation</b> A member's average final compensation is the average of the 36 consecutive months of highest compensation as a covered employee.</p>	<p><b>Average Final Compensation</b> A member's average final compensation is the average of their 60 consecutive months of highest compensation as a covered employee.</p>	<p><b>Average Final Compensation</b> Same as VRS Plan 2. It is used in the retirement formula for the defined benefit component of the plan.</p>
<p><b>Service Retirement Multiplier</b> The retirement multiplier is a factor used in the formula to determine a final retirement benefit. The retirement multiplier for non-hazardous duty members is 1.7%. The retirement multiplier for sheriffs and regional jail superintendents is 1.85%. The retirement multiplier of eligible political subdivision hazardous duty employees other than sheriffs and regional jail superintendents is 1.7% or 1.85% as elected by the employer.</p>	<p><b>Service Retirement Multiplier</b> Same as Plan1 for service earned, purchased or granted prior to January 1, 2013. For non-hazardous duty members the retirement multiplier is 1.65% for creditable service earned, purchased or granted on or after January 1, 2013.</p>	<p><b>Service Retirement Multiplier</b> The retirement multiplier is 1.0%.  For members that opted into the Hybrid Retirement Plan from VRS Plan 1 or VRS Plan 2, the applicable multipliers for those plans will be used to calculate the retirement benefit for service credited in those plans.</p>
<p><b>Normal Retirement Age</b> Age 65.</p>	<p><b>Normal Retirement Age</b> Normal Social Security retirement age.</p>	<p><b>Normal Retirement Age</b> <b><u>Defined Benefit Component:</u></b> Same as VRS Plan 2.  <b><u>Defined Contribution Component:</u></b> Members are eligible to receive distributions upon leaving employment, subject to restrictions.</p>
<p><b>Earliest Unreduced Retirement Eligibility</b> Members who are not in hazardous duty positions are eligible for an unreduced retirement benefit at age 65 with at least five years (60 months) of creditable service or at age 50 with at least 30 years of creditable service.  Hazardous duty members are eligible for an unreduced retirement benefit at age 60 with at least five years of creditable service or age 50 with at least 25 years of creditable service.</p>	<p><b>Earliest Unreduced Retirement Eligibility</b> Members who are not in hazardous duty positions are eligible for an unreduced retirement benefit when they reach normal Social Security retirement age and have at least five years (60 months) of creditable service or when their age and service equal 90.  Hazardous duty members are eligible for an unreduced retirement benefit at age 60 with at least five years of creditable service or age 50 with at least 25 years of creditable service.</p>	<p><b>Earliest Unreduced Retirement Eligibility</b> <b><u>Defined Benefit Component:</u></b> Members are eligible for an unreduced retirement benefit when they reach normal Social Security retirement age and have at least five years (60 months) of creditable service or when their age and service equal 90.  <b><u>Defined Contribution Component:</u></b> Members are eligible to receive distributions upon leaving employment, subject to restrictions.</p>

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VRS PLAN 1	VRS PLAN 2	HYBRID RETIREMENT PLAN
<p><b>Earliest Reduced Retirement Eligibility</b> Members may retire with a reduced benefit as early as age 55 with at least five years (60 months) of creditable service or age 50 with at least 10 years of creditable service.</p> <p><b>Political subdivisions hazardous duty employees:</b> 50 with at least five years of creditable service.</p>	<p><b>Earliest Reduced Retirement Eligibility</b> Members may retire with a reduced benefit as early as age 60 with at least five years (60 months) of creditable service.</p> <p><b>Political subdivisions hazardous duty employees:</b> 50 with at least five years of creditable service.</p>	<p><b>Earliest Unreduced Retirement Eligibility</b> <b>Defined Benefit Component:</b> Members may retire with a reduced benefit as early as age 60 with at least five years (60 months) of creditable service.</p> <p><b>Defined Contribution Component:</b> Members are eligible to receive distributions upon leaving employment, subject to restrictions.</p>
<p><b>Cost-of-Living Adjustment (COLA) in Retirement</b> The Cost-of-Living Adjustment (COLA) matches the first 3% increase in the Consumer Price Index for all Urban Consumers (CPI-U) and half of any additional increase (up to 4%) up to a maximum COLA of 5%.</p> <p><b>Eligibility:</b> For members who retire with an unreduced benefit or with a reduced benefit with at least 20 years of creditable service, the COLA will go into effect on July 1 after one full calendar year from the retirement date.</p> <p>For members who retire with a reduced benefit and who have less than 20 years of creditable service, the COLA will go into effect on July 1 after one calendar year following the unreduced retirement eligibility date.</p>	<p><b>Cost-of-Living Adjustment (COLA) in Retirement</b> The Cost-of-Living Adjustment (COLA) matches the first 2% increase in the CPI-U and half of any additional increase (up to 2%), for a maximum COLA of 3%.</p> <p><b>Eligibility:</b> Same as VRS Plan 1</p>	<p><b>Cost-of-Living Adjustment (COLA) in Retirement</b> <b>Defined Benefit Component:</b> Same as VRS Plan 2.</p> <p><b>Defined Contribution Component:</b> Not applicable.</p> <p><b>Eligibility:</b> Same as VRS Plan 1 and VRS Plan 2.</p>

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VRS PLAN 1	VRS PLAN 2	HYBRID RETIREMENT PLAN
<p><b><u>Exceptions to COLA Effective Dates:</u></b>            The COLA is effective July 1 following one full calendar year (January 1 to December 31) under any of the following circumstances:</p> <ul style="list-style-type: none"> <li>• The member is within five years of qualifying for an unreduced retirement benefit as of January 1, 2013.</li> <li>• The member retires on disability.</li> <li>• The member retires directly from short-term or long-term disability under the Virginia Sickness and Disability Program (VSDP).</li> <li>• The member is involuntarily separated from employment for causes other than job performance or misconduct and is eligible to retire under the Workforce Transition Act or the Transitional Benefits Program.</li> <li>• The member dies in service and the member's survivor or beneficiary is eligible for a monthly death-in-service benefit. The COLA will go into effect on July 1 following one full calendar year (January 1 to December 31) from the date the monthly benefit begins.</li> </ul>	<p><b><u>Exceptions to COLA Effective Dates:</u></b>            Same as VRS Plan 1</p>	<p><b><u>Exceptions to COLA Effective Dates:</u></b>            Same as VRS Plan 1 and VRS Plan 2.</p>
<p><b>Disability Coverage</b></p> <p>Members who are eligible to be considered for disability retirement and retire on disability, the retirement multiplier is 1.7% on all service, regardless of when it was earned, purchased or granted.</p> <p>Most state employees are covered under the Virginia Sickness and Disability Program (VSDP), and are not eligible for disability retirement.</p> <p>VSDP members are subject to a one-year waiting period before becoming eligible for non-work related disability benefits.</p>	<p><b>Disability Coverage</b></p> <p>Members who are eligible to be considered for disability retirement and retire on disability, the retirement multiplier is 1.65% on all service, regardless of when it was earned, purchased or granted.</p> <p>Most state employees are covered under the Virginia Sickness and Disability Program (VSDP), and are not eligible for disability retirement.</p> <p>VSDP members are subject to a one-year waiting period before becoming eligible for non-work related disability benefits.</p>	<p><b>Disability Coverage</b></p> <p>Eligible political subdivision and school division (including VRS Plan 1 and VRS Plan2 opt-ins) participate in the Virginia Local Disability Program (VLDP) unless their local governing body provides and employer-paid comparable program for its members.</p> <p>State employees (including VRS Plan 1 and VRS Plan2 opt-ins) participating in the Hybrid Retirement Plan are covered under the Virginia Sickness and Disability Program (VSDP), and are not eligible for disability retirement.</p>

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VRS PLAN 1	VRS PLAN 2	HYBRID RETIREMENT PLAN
		Hybrid members (including VRS Plan 1 and VRS Plan 2 opt-ins) covered under VSDP or VLDP are subject to a one-year waiting period before becoming eligible for non-work related disability benefits.
<p><b>Purchase of Prior Service</b> Members may be eligible to purchase service from previous public employment, active duty military service, an eligible period of leave or VRS refunded service as creditable service in their plan. Prior creditable service counts toward vesting, eligibility for retirement and the health insurance credit. Only active members are eligible to purchase prior service. When buying service, members must purchase their most recent period of service first. Members also may be eligible to purchase periods of leave without pay.</p>	<p><b>Purchase of Prior Service</b> Same as VRS Plan 1.</p>	<p><b>Purchase of Prior Service Defined Benefit Component:</b> Same as VRS Plan 1, with the following exceptions:</p> <ul style="list-style-type: none"> <li>• Hybrid Retirement Plan members are ineligible for ported service.</li> <li>• The cost of purchasing refunded service is the higher of 4% of creditable compensation or average final compensation.</li> <li>• Plan members have one year from their date of hire or return from leave to purchase all but refunded prior service at approximately normal cost./After that one-year period, the rate for most categories of service will change to actuarial costs.</li> </ul> <p><b>Defined Contribution Component:</b> Not applicable.</p>

**Employees Covered by Benefit Terms**

As of the June 30, 2013, actuarial valuation, the following employees were covered by the benefit terms of the pension plan:

Inactive members or their beneficiaries currently receiving benefits	<u>Number</u> <u>26</u>
Inactive members:	
Vested	10
Non-vested	21
Active elsewhere in VRS	<u>23</u>
Total inactive members	<u>54</u>
Active members	<u>50</u>
Total	<u>130</u>

***Contributions***

The contributions requirement for active employees is governed by §51.1-145 of the Code of Virginia, as amended, but may be impacted as a result of funding options provided to political subdivisions by the Virginia General Assembly. Employees are required to contribute 5.00% of their compensation toward their retirement. Prior to July 1, 2012, all or part of the 5.00% member contribution may have been assumed by the employer. Beginning July 1, 2012, new employees were required to pay the 5.00% member contribution. In addition, for existing employees, employers were required to begin making the employee pay the 5.00% member contribution. This could be phased in over a period of up to 5 years and the employer is required to provide a salary increase equal to the amount of the increase in the employee-paid member contribution.

The political subdivision's contractually required contribution rate for the year ended June 30, 2015 was 6.67% of covered employee compensation. This rate was based on an actuarially determined rate from an actuarial valuation as of June 30, 2013.

This rate, when combined with employee contributions, was expected to finance the costs of benefits earned by employee during the year, with an additional amount to finance any unfunded accrued liability. Contributions to the pension plan from the Commission were \$158,918 and \$220,175 for the years ended June 30, 2015 and 2014, respectively.

***Net Pension Asset / Liability***

The Commission's net pension asset / liability was measured as of June 30, 2014. The total pension liability used to calculate the net pension asset / liability was determined by an actuarial valuation performed as of June 30, 2013, using updated actuarial assumptions, applied to all periods included in the measurement and rolled forward to the measurement date of June 30, 2014.

***Actuarial Assumptions – General Employees***

The total pension liability for general employees in the Commission's retirement plan was based on an actuarial valuation as of June 30, 2013, using the Entry Age Normal actuarial cost method and the following assumptions, applied to all periods included in the measurement and rolled forward to the measurement date of June 30, 2014.

Inflation	2.5%
Salary increases, including inflation	3.5% - 5.35%
Investment rate of return	7.0%, net of pension plan investment expenses, Including inflation*

\* Administrative expenses as a percent of the market value of assets for the last experience study were found to be approximately 0.06% of the market assets for all of the VRS plans. This would provide an assumed investment return rate for GASB purposes of slightly more than the assumed 7.0%. However, since the difference was minimal, and a more conservative 7.0% investment return assumption provided a projected plan net position that exceeded the projected benefit payments, the long-term expected rate of return on investments was assumed to be 7.0% to simplify preparation of pension liabilities.



**Peninsula Airport Commission**  
**Notes to Financial Statements**

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Mortality rates: 14% of deaths are assumed to be service related

Largest 10 - Non-LEOS:

Pre-Retirement:

RP-2000 Employee Mortality Table Projected with Scale AA to 2020 with males set forward 4 years and females were set back 2 years.

Post-Retirement:

RP-2000 Combined Mortality Table Projected with Scale AA to 2020 with males set forward 1 year.

Post-Disablement:

RP-2000 Disability Life Mortality Table Projected to 2020 with males set back 3 years and no provision for future mortality improvement

All Others (Non 10 Largest) - Non-LEOS:

Pre-Retirement:

RP-2000 Employee Mortality Table Projected with Scale AA to 2020 with males set forward 4 years and females were set back 2 years.

Post-Retirement:

RP-2000 Combined Mortality Table Projected with Scale AA to 2020 with males set forward 1 year.

Post-Disablement:

RP-2000 Disability Life Mortality Table Projected to 2020 with males set back 3 years and no provision for future mortality improvement

The actuarial assumptions used in the June 30, 2013 valuation were based on the results of an actuarial experience study for the period from July 1, 2008 through June 30, 2012. Changes to the actuarial assumptions as a result of the experience study are as follows:

Largest 10 - Non-LEOS:

- Update mortality table
- Decrease in rates of service retirement
- Decrease in rates of disability retirement
- Reduce rates of salary increase by 0.25% per year

All Others (Non 10 Largest) - Non-LEOS:

- Update mortality table
- Decrease in rates of service retirement
- Decrease in rates of disability retirement
- Reduce rates of salary increase by 0.25% per year

***Long-Term Expected Rate of Return***

The long-term expected rate of return on pension investments was determined using a log-normal distribution analysis in which best-estimate ranges of expected future real rates of return (expected returns, net of pension investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. The target asset allocation and best estimate of arithmetic real rates of return for each major asset class are summarized in the following table:

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Asset Class (Strategy)	Target Allocation	Arithmetic Long-Term Expected Rate of Return	Weighted Average Long-Term Expected Rate of Return
U.S. Equity	19.50%	6.46%	1.26%
Developed Non U.S. Equity	16.50%	6.28%	1.04%
Emerging Market Equity	6.00%	10.00%	0.60%
Fixed Income	15.00%	0.09%	0.01%
Emerging Debt	3.00%	3.51%	0.11%
Rate Sensitive Credit	4.50%	3.51%	0.16%
Non Rate Sensitive Credit	4.50%	5.00%	0.23%
Convertibles	3.00%	4.81%	0.14%
Public Real Estate	2.25%	6.12%	0.14%
Private Real Estate	12.75%	7.10%	0.91%
Private Equity	12.00%	10.41%	1.25%
Cash	1.00%	(1.50%)	(0.02%)
Total	100.00%		5.83%
	Inflation		2.50%
	*Expected arithmetic nominal return		8.33%

\*Using stochastic projection results provides an expected range of real rates of return over various time horizons. Looking at one year results produces an expected real return of 8.33% but also has a high standard deviation, which means there is high volatility. Over larger time horizons, the volatility declines significantly and provides a median return of 7.44%, including expected inflation of 2.50%.

***Discount Rate***

The discount rate used to measure the total pension liability was 7.00%. The projection of cash flows used to determine the discount rate assumed that System member contributions will be made per the VRS Statutes and the employer contributions will be made in accordance with the VRS funding policy at rates equal to the difference between actuarially determined contribution rates adopted by the VRS Board of Trustees and the member rate. Through the fiscal year ending June 30, 2018, the rate contributed by the employer for the Political Subdivision Retirement Plan will be subject to the portion of the VRS Board-certified rates that are funded by the Virginia General Assembly. From July 1, 2018 on, participating employers are assumed to contribute 100% of the actuarially determined contribution rates. Based on those assumptions, the pension plan's fiduciary net position was projected to be available to make all projected future benefit payments of current active and inactive employees. Therefore the Long-term expected rate of return was applied to all periods of projected benefit payments to determine the total pension liability.

**Peninsula Airport Commission**  
**Notes to Financial Statements**

**Changes in Net Pension Asset / Liability**

	Total Pension Liability (a)	Plan Fiduciary Net Position (b)	Net Pension Liability (Asset) (a) - (b)
Balances at June 30, 2013	\$ 5,968,818	\$ 5,462,525	\$ 506,293
Changes for the year:			
Service cost	238,814	-	238,814
Interest	408,005	-	408,005
Contributions - employer	-	220,175	(220,175)
Contributions - employee	-	117,539	(117,539)
Net investment income	-	870,249	(870,249)
Benefit payments, including refunds of employee contributions	(280,352)	(280,352)	-
Administrative expense	-	(4,591)	4,591
Other changes	-	45	(45)
Net changes	366,467	923,065	(556,598)
Balances at June 30, 2014	\$ 6,335,285	\$ 6,385,590	\$ (50,305)

**Sensitivity of the Net Pension Liability to Changes in the Discount Rate**

The following represents the net pension liability calculated using the stated discount rate, as well as what the net position liability would be if it were calculated using a stated discount rate that is one-percentage-point lower or one-percentage-point higher than the current rate:

	1% Decrease 6.00%	Current Discount Rate 7.00%	1% Increase 8.00%
Plan's Net Pension Liability (Asset)	\$753,207	\$(50,305)	\$(721,127)

**Pension Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions**

For the year ending June 30, 2015, the Commission recognized pension expense of \$52,395. At June 30, 2015 and 2014, the Commission reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
<b>June 30, 2015</b>		
Employer contributions made subsequent to measurement date	\$ 158,918	\$ -
Net difference between projected and actual earnings on plan investments	-	388,818
	\$ 158,918	\$ 388,818
<b>June 30, 2014</b>		
Contributions made subsequent to measurement date	\$ 220,175	\$ -

**Peninsula Airport Commission**  
**Notes to Financial Statements**

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Amounts reported as deferred outflows of resources at June 30, 2015 of \$158,918 related to pensions resulting from the Commission's contributions subsequent to the measurement date will be recognized as a reduction of the Net Pension Liability in the year end June 30, 2016.

Amounts reported as deferred inflows of resources related to pensions as of June 30, 2015, will be recognized in pension expense as follows:

Year ended June 30:		
2016	\$	(97,205)
2017		(97,205)
2018		(97,205)
2019		(97,203)
		<hr/>
	\$	<u>(388,818)</u>

**18. Concentration of Operating Income**

The primary source of the Commission's operating income is from activity associated with airlines that utilize the Airport's facilities. Due to the vulnerability of the industry in which the Commission operates, operating income and expenses are susceptible to rapid fluctuations. In addition to revenue generated by airlines and its passengers, there are other sources of income that are being explored using the Airport's property for development of non-aeronautical revenue and maximizing aeronautical revenues by way of increasing rates and charges.

**19. Passenger Facility Charge**

As of July 1, 2010, the Federal Aviation Administration (FAA) has given the Commission authority to impose a Passenger Facility Charge (PFC), under multiple PFC applications, of \$4.50 per passenger for thirty-one planned projects. The total approved revenue to be collected under these multiple applications is \$25,434,294. During 2015 and 2014, \$935,604 and \$1,096,837, respectively, of PFC was collected under these agreements and was recognized as capital contributions on the statements of revenue, expenses, and changes in net position.

***Required Supplementary Information***

**Peninsula Airport Commission**  
**Schedule of Changes in Net Pension Liability and Related Ratios**  
**Year Ended June 30, 2015**

Total pension liability	
Service cost	\$ 238,814
Interest	408,005
Benefit payments	<u>(280,352)</u>
Net change in total pension liability	366,467
Total pension liability - beginning	<u>5,968,818</u>
Total pension liability - ending (a)	<u><u>\$ 6,335,285</u></u>
Plan fiduciary net position	
Contributions - employer	\$ 220,175
Contributions - employee	117,539
Net investment income	870,249
Benefit payments	(280,352)
Administrative expenses	(4,591)
Other changes	<u>45</u>
Net change in plan fiduciary net position	923,065
Plan fiduciary net position - beginning	<u>5,462,525</u>
Plan fiduciary net position - ending (b)	<u><u>\$ 6,385,590</u></u>
Commission's net pension liability (asset) - ending (a) - (b)	<u><u>\$ (50,305)</u></u>
Plan fiduciary net position as a percentage of the total pension liability	100.8%
Covered-employee payroll	\$ 2,374,612
Net pension liability as a percentage of covered- employee payroll	(2.1%)

Note: Information in this schedule is presented for the year in which information is available. Information will be added each year until a full 10-year trend is presented.

**Peninsula Airport Commission**  
**Schedule of Contributions**  
**Years Ended June 30, 2015 and 2014**

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	<u>2015</u>
Actuarially determined contribution	158,918
Contributions in relation to the actuarially determined contribution	<u>158,918</u>
Contribution deficiency (excess)	<u><u>-</u></u>
Covered-employee payroll	2,382,571
Contributions as a percentage covered-employee payroll	0

**Notes to Schedule**

Actuarially determined contribution rates are based on the most recent valuation date, which was June 30

Actuarial cost method	Entry age normal
Amortization method	Level percent closed
Remaining amortization period	30 years
Asset valuation method	5-year smoothed market
Actuarial assumptions:	5-years for investment gains
Investment rate of return*	7.00%
Projected salary increases*	3.50% - 5.35%
Cost-of-living adjustments	2.25% - 2.50%

\*Includes inflation at 2.50%

Note: Information in this schedule is presented for the year in which information is available. Information year until a full 10-year trend is presented.

**Peninsula Airport Commission**  
**Notes to Required Supplementary Information**

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***Changes of Benefit Terms***

There have been no significant changes to the System benefit provisions since the prior actuarial valuation. A hybrid plan with changes to the defined benefit plan structure and a new defined contribution component were adopted in 2012. The hybrid plan applies to most new employees hired on or after January 1, 2014 and not covered by enhanced hazardous duty benefits. The liabilities presented do not reflect the hybrid plan since it covers new members joining the System after the valuation date of June 30, 2013, and the impact on the liabilities as of the measurement date of June 30, 2014 are minimal.

***Changes of Assumptions***

The following changes in actuarial assumptions were made effective June 30, 2013 based on the most recent experience study of the System for the four-year period ending June 30, 2012:

Largest 10 - Non-LEOS:

- Update mortality table
- Decrease in rates of service retirement
- Decrease in rates of disability retirement
- Reduce rates of salary increase by 0.25% per year

Largest 10 - LEOS:

- Update mortality table
- Decrease in male rates of disability

All Others (Non 10 Largest) - Non-LEOS:

- Update mortality table
- Decrease in rates of service retirement
- Decrease in rates of disability retirement
- Reduce rates of salary increase by 0.25% per year

All Others (Non 10 Largest) - LEOS:

- Update mortality table
- Adjustments to rates of service retirement for females
- Increase in rates of withdrawal
- Decrease in male and female rates of disability



***Supplementary Information***

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**Peninsula Airport Commission  
Schedules of Operating Income  
Years Ended June 30, 2015 and 2014**

	2015		(As Restated) 2014	
	Amount	Percent	Amount	Percent
Airfield				
Landing and tie-down fees	\$ 263,258		\$ 247,529	
Fixed base operator commissions	183,941		169,486	
Fuel flowage fees	131,741		105,050	
Hangar rental and operations fees	771,776		763,036	
Total airfield	1,350,716	16.6 %	1,285,101	16.6 %
Terminal and Landside				
Rents:				
Airline offices	493,320		445,561	
Car rental and other	90,219		106,834	
Commissions:				
Car rental	2,599,219		2,384,869	
Communications and other	175,938		164,252	
Parking lot fees	2,217,678		2,067,589	
Other	134,386		130,772	
Total terminal and landside	5,710,760	70.2	5,299,877	68.5
Other rents	430,562	5.3	559,870	7.2
Trailer park rents	452,662	5.6	456,675	5.9
Administrative and miscellaneous	98,882	1.2	48,004	0.6
Maintenance reimbursement	93,385	1.1	83,408	1.1
Total operating income	\$ 8,136,967	100.0 %	\$ 7,732,935	100.0 %

**Peninsula Airport Commission**  
**Schedules of Income (Loss) from Operations Before Depreciation Per Activity**  
**Years Ended June 30, 2015 and 2014**

	Airfield		Terminal and Landside	
	2015	(As Restated) 2014	2015	(As Restated) 2014
Operating income	<u>\$ 1,350,716</u>	<u>\$ 1,285,101</u>	<u>\$ 5,710,760</u>	<u>\$ 5,299,877</u>
Operating expenses				
Advertising	-	-	-	-
Audit	-	-	-	-
Auto and equipment	-	-	-	-
Bad debt	-	-	-	-
Commission fees	-	-	-	-
Communications	-	-	11,453	12,045
Crash and rescue	20,205	20,646	-	-
Dues and subscriptions	-	-	-	-
General office	-	-	-	-
Insurance	-	-	-	-
Janitorial supplies	-	-	72,037	77,519
Labor	556,051	557,547	1,069,930	1,114,054
Management fees	-	-	-	-
Miscellaneous	3,210	3,629	954	545
Payroll taxes and benefits	177,718	149,745	252,176	248,107
Postage	-	-	-	-
Professional services	-	-	-	-
Repairs, maintenance and supplies	169,763	144,091	206,236	225,777
Shop and linen supplies	-	-	-	-
Small tools	-	-	-	-
Training	3,149	4,384	-	-
Trash removal	-	-	23,255	20,433
Travel and promotion	1,374	988	523	1,447
Uniforms	2,394	9,201	14,107	13,626
Utilities	48,372	46,164	529,135	542,140
	<u>982,236</u>	<u>936,395</u>	<u>2,179,806</u>	<u>2,255,693</u>
Income (loss) from operations before depreciation	<u>\$ 368,480</u>	<u>\$ 348,706</u>	<u>\$ 3,530,954</u>	<u>\$ 3,044,184</u>

Other Rents		Trailer Park		Allocated Costs Administrative and Miscellaneous	
2015	(As Restated) 2014	2015	(As Restated) 2014	2015	(As Restated) 2014
<b>\$ 430,562</b>	\$ 559,870	<b>\$ 452,662</b>	\$ 456,675	<b>\$ 98,882</b>	\$ 48,004
-	-	-	-	<b>233,158</b>	808,116
-	-	-	-	<b>41,110</b>	29,600
-	-	-	-	-	-
-	-	-	-	<b>28,845</b>	3,223
-	-	-	-	<b>13,611</b>	13,878
-	-	-	-	<b>30,244</b>	26,828
-	-	-	-	-	-
-	-	-	-	<b>19,042</b>	22,582
-	-	-	-	<b>100,373</b>	91,567
-	-	-	-	<b>197,164</b>	227,801
-	-	-	-	-	-
<b>152,989</b>	151,443	<b>152,989</b>	151,443	<b>903,844</b>	865,444
-	-	<b>36,221</b>	36,290	-	-
-	-	-	-	<b>4,403</b>	2,448
<b>50,708</b>	42,306	<b>50,708</b>	42,306	<b>247,042</b>	239,509
-	-	-	-	<b>2,682</b>	3,216
-	-	<b>355</b>	339	<b>195,331</b>	208,239
<b>10,431</b>	23,727	<b>14,970</b>	16,240	<b>45,492</b>	40,696
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	<b>1,348</b>	875
-	-	-	-	-	-
-	-	-	-	<b>79,044</b>	62,938
-	-	-	-	-	-
<b>114,346</b>	99,431	<b>135,250</b>	144,801	<b>89,837</b>	79,817
<b>328,474</b>	316,907	<b>390,493</b>	391,419	<b>2,232,570</b>	2,726,777
<b>\$ 102,088</b>	\$ 242,963	<b>\$ 62,169</b>	\$ 65,256	<b>\$ (2,133,688)</b>	\$ (2,678,773)

Allocated Costs Maintenance		Totals		Percentage of Revenue	
2015	(As Restated) 2014	2015	(As Restated) 2014	2015	(As Restated) 2014
<b>\$ 93,385</b>	\$ 83,408	<b>\$ 8,136,967</b>	\$ 7,732,935	<b>100.00 %</b>	100.00 %
-	-	<b>233,158</b>	808,116	<b>2.87</b>	10.45
-	-	<b>41,110</b>	29,600	<b>0.51</b>	0.38
<b>124,225</b>	154,533	<b>124,225</b>	154,533	<b>1.53</b>	2.00
-	-	<b>28,845</b>	3,223	<b>0.35</b>	0.04
-	-	<b>13,611</b>	13,878	<b>0.17</b>	0.18
-	-	<b>41,697</b>	38,873	<b>0.51</b>	0.50
-	-	<b>20,205</b>	20,646	<b>0.25</b>	0.27
-	-	<b>19,042</b>	22,582	<b>0.23</b>	0.29
-	-	<b>100,373</b>	91,567	<b>1.23</b>	1.18
-	-	<b>197,164</b>	227,801	<b>2.42</b>	2.95
-	-	<b>72,037</b>	77,519	<b>0.89</b>	1.00
<b>125,982</b>	125,791	<b>2,961,785</b>	2,965,722	<b>36.40</b>	38.35
-	-	<b>36,221</b>	36,290	<b>0.45</b>	0.47
<b>1,017</b>	1,246	<b>9,584</b>	7,868	<b>0.12</b>	0.10
<b>20,451</b>	36,090	<b>798,803</b>	758,063	<b>9.82</b>	9.80
-	-	<b>2,682</b>	3,216	<b>0.03</b>	0.04
-	-	<b>195,686</b>	208,578	<b>2.40</b>	2.70
<b>64,195</b>	62,209	<b>511,087</b>	512,740	<b>6.28</b>	6.63
<b>406</b>	1,237	<b>406</b>	1,237	<b>0.00</b>	0.02
<b>1,947</b>	3,682	<b>1,947</b>	3,682	<b>0.02</b>	0.05
<b>498</b>	87	<b>4,995</b>	5,346	<b>0.06</b>	0.07
-	-	<b>23,255</b>	20,433	<b>0.29</b>	0.26
<b>1,499</b>	2	<b>82,440</b>	65,375	<b>1.01</b>	0.85
<b>12,455</b>	13,403	<b>28,956</b>	36,230	<b>0.37</b>	0.48
<b>10,470</b>	8,066	<b>927,410</b>	920,419	<b>11.40</b>	11.90
<b>363,145</b>	406,346	<b>6,476,724</b>	7,033,537	<b>79.61</b>	90.97
<b>\$ (269,760)</b>	\$ (322,938)	<b>\$ 1,660,243</b>	\$ 699,398	<b>20.39 %</b>	9.03 %

## ***Compliance Section***

## **Independent Auditors' Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards***

Commissioners  
***Peninsula Airport Commission***

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the ***Peninsula Airport Commission***, a component unit of the City of Newport News, Virginia, as of and for the year ended June 30, 2015, and the related notes to the financial statements, which collectively comprise the ***Peninsula Airport Commission's*** basic financial statements, and have issued our report thereon dated November 24, 2015.

### ***Internal Control Over Financial Reporting***

In planning and performing our audit of the financial statements, we considered the ***Peninsula Airport Commission's*** internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the ***Peninsula Airport Commission's*** internal control. Accordingly, we do not express an opinion on the effectiveness of the ***Peninsula Airport Commission's*** internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.



***Compliance and Other Matters***

As part of obtaining reasonable assurance about whether the ***Peninsula Airport Commission's*** financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

***Purpose of this Report***

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

*Dixon Hughes Goodman LLP*

**Newport News, VA  
November 24, 2015**

## **Independent Auditors' Report on Compliance for Each Major Program and on Internal Control Over Compliance Required by OMB Circular A-133**

Commissioners  
***Peninsula Airport Commission***

### ***Report on Compliance for Each Major Federal Program***

We have audited the ***Peninsula Airport Commission's*** compliance with the types of compliance requirements described in the *OMB Circular A-133 Compliance Supplement* that could have a direct and material effect on each of the ***Peninsula Airport Commission's*** major federal programs for the year ended June 30, 2015. The ***Peninsula Airport Commission's*** major federal programs are identified in the summary of auditors' results section of the accompanying schedule of findings and questioned costs.

### ***Management's Responsibility***

Management is responsible for compliance with the requirements of laws, regulations, contracts, and grants applicable to its federal programs.

### ***Auditors' Responsibility***

Our responsibility is to express an opinion on compliance for each of the ***Peninsula Airport Commission's*** major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the ***Peninsula Airport Commission's*** compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of the ***Peninsula Airport Commission's*** compliance.

### ***Opinion on Each Major Federal Program***

In our opinion, the ***Peninsula Airport Commission***, complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2015.

***Report on Internal Control Over Compliance***

Management of the ***Peninsula Airport Commission***, is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the ***Peninsula Airport Commission's*** internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with OMB Circular A-133, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the ***Peninsula Airport Commission's*** internal control over compliance.

*A deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of OMB Circular A-133. Accordingly, this report is not suitable for any other purpose.

*Dixon Hughes Goodman LLP*

**Newport News, VA  
November 24, 2015**

**Peninsula Airport Commission**

**Schedule of Expenditures of Federal Awards**

**Year Ended June 30, 2015**

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Federal Grantor	Federal CFDA Number	Federal Amounts Expended
U.S. Department of Transportation:		
Federal Aviation Administration Airport Improvement Program	20.106	\$ 3,268,145
Small Community Air Service Development Program	20.930	619,417
		<hr/> \$ 3,887,562 <hr/>

***Notes to Schedule of Expenditures of Federal Awards***

**1. Basis of Presentation**

The accompanying schedule of expenditures of federal awards presents the federal grant activity of all federal award programs of the **Peninsula Airport Commission** for the year ended June 30, 2015. The information in this schedule is presented in accordance with the requirements of OMB Circular A-133, *Audits of States, Local Governments and Non-Profit Organizations*. Because the schedule present only a selected portion of the operations of the **Peninsula Airport Commission**, it is not intended to and does not present the financial position, changes in net position or cash flows of the **Peninsula Airport Commission**.

**2. Summary of Significant Accounting Policies**

The accompanying schedule of expenditures of federal awards is presented using the accrual method of accounting. Such expenditures are recognized following the cost principles contained in OMB Circular A-122, *Cost Principles for Non-Profit Organizations*, wherein certain types of expenditures are not allowable or are limited as to reimbursement.

**Peninsula Airport Commission**

**Schedule of Findings and Questioned Costs**

**Year Ended June 30, 2015**

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**1. Summary of Auditors' Results**

- a. An unmodified opinion was issued on the financial statements.
- b. There were no deficiencies noted in internal control to disclose.
- c. The audit disclosed no items of noncompliance material to the financial statements.
- d. There were no deficiencies noted in internal control over major federal programs to disclose.
- e. An unmodified opinion was issued on compliance for the major federal program.
- f. The audit did not disclose any audit findings required to be reported in accordance with Section 510(a) of OMB Circular A-133.
- g. The two major programs were the Federal Aviation Administration Airport Improvement Program (CFDA 20.106) and the Small Community Air Service Development Program (CFDA 20.930).
- h. The dollar threshold used to distinguish between Type A and Type B programs was \$300,000.
- i. The auditee qualified as a low-risk auditee.

**2. Findings Relating to the Financial Statements which are Required to be Reported in Accordance with Government Auditing Standards**

None

**3. Findings and Questioned Costs for Federal Awards**

None

**4. Status of Prior Year's Findings**

None