



TO: Peninsula Airport Commission

FROM: E. Renee Ford

DATE: September 25, 2014

RE: August 2014 Financial Highlights

The Airport reported a net gain of \$29K for the month against a budgeted gain of \$51K and last August's net gain of \$98K. Revenues totaled \$789K, \$108K or 15.8% above budget and \$89K or 12.8% above last August. Our expenditures this month totaled \$760K, \$130K or 20.6% above budget and \$159K, or 26.4% above last August. The highlights for this month's results are as follows:

❖ **Actual vs. Budgeted Revenues**

- Landside revenues ended at \$534K. This was \$119K or 28.6% above budget. Parking revenue increased \$74K above a budget of \$179K. Actual revenue was \$253K, 41.1% better than budget. We also saw gains in Customer Facility Charges and rental car commissions of \$20K and \$26K, respectively. CFC's increased 18.3% and rental car commissions increased 22.2% above budgeted expectations.
- Other Rents revenue decreased \$9K or 17.6% compared to budget due to the Aviation Academy's rent credit for the asbestos removal in the old terminal.

❖ **Actual vs. Prior Year Revenue**

- Landside revenues increased \$102K or 23.7% above last August. Parking revenue ended \$71K better or 38.8% above last August. Tickets issued increased 28% compared to last August. Customer Facility Charges increased \$15K or 13.1% and rental car commissions increased \$17K or 13.8% over last August.

❖ **Actual vs. Budgeted Expenditures**

- Total expenditures were unfavorable \$130K or 20.6%. The unfavorable expense variance is attributed to the marketing & advertising expenses related to airport advertising to new destinations. Total expense was \$212K against a budget of \$60K, unfavorable variance of \$152K.

❖ **Actual vs. Prior Year Expenditures**

- Overall expenditures were \$159K or 26.4% higher compared to last August. Again the most significant variance was marketing and advertising expenses. Last August's advertising expenditures were only \$28K against this year's costs of \$212K. Labor & benefits were favorable \$26K, maintenance repairs were slightly favorable, insurance costs were \$5K favorable, and utilities were \$10K unfavorable compared to last August.

There is \$3M in unrestricted cash and \$229K in outstanding FAA reimbursements. The pending reimbursements include expenditures for the master plan totaling \$24K, Taxiway A rehabilitation totaling \$53K, and the Consolidated Security Checkpoint Design totaling \$152K. These project expenditures will be reimbursed at a later date.

**PENINSULA AIRPORT COMMISSION
INCOME STATEMENT SUMMARY
AUGUST 2014**

	ACTUAL	BUDGET	VARIANCE	% VAR	PRIOR YR	VARIANCE	% VAR	ACTUAL YTD	BUDGET YTD	VARIANCE	% VAR	PRIOR YR YTD	VARIANCE	% VAR
REVENUE														
AIRFIELD	\$107,357	\$108,762	(\$1,405)	-1.3%	\$116,178	(\$8,821)	-7.6%	\$218,930	\$219,724	(\$794)	-0.4%	\$233,870	(\$14,940)	-6.4%
TERMINAL	\$69,152	\$68,980	\$171	0.2%	\$67,287	\$1,865	2.8%	\$144,063	\$138,190	\$5,872	4.2%	\$136,508	\$7,555	5.5%
LANDSIDE	\$534,393	\$415,575	\$118,818	28.6%	\$432,109	\$102,284	23.7%	\$1,023,889	\$838,200	\$185,689	22.2%	\$843,859	\$180,030	21.3%
OTHER RENTS	\$39,947	\$48,461	(\$8,514)	-17.6%	\$42,816	(\$2,869)	-6.7%	\$90,938	\$99,803	(\$8,864)	-8.9%	\$87,599	\$3,339	3.8%
TRAILER PARK	\$36,266	\$37,917	(\$1,651)	-4.4%	\$38,908	(\$2,642)	-6.8%	\$74,920	\$75,833	(\$913)	-1.2%	\$75,816	(\$896)	-1.2%
ADMINISTRATIVE	\$1,636	\$1,583	\$52	3.3%	\$2,302	(\$667)	29.0%	\$3,965	\$3,167	\$799	25.2%	\$3,799	\$167	4.4%
MAINTENANCE	\$194	\$0	\$194	0.0%	\$0	\$194	0.0%	\$194	\$0	\$194	0.0%	\$0	\$194	0.0%
TOTAL REVENUE	\$788,945	\$681,278	\$107,667	15.8%	\$699,600	\$89,345	12.8%	\$1,556,899	\$1,374,917	\$181,982	13.2%	\$1,381,450	\$175,449	12.7%
EXPENDITURES														
AIRFIELD	\$69,122	\$78,044	(\$8,922)	-11.4%	\$81,685	(\$12,563)	-15.4%	\$137,941	\$146,829	(\$8,888)	-6.1%	\$155,745	(\$17,805)	-11.4%
TERMINAL	\$138,276	\$143,824	(\$5,548)	-3.9%	\$136,216	\$2,060	1.5%	\$311,502	\$310,648	\$855	0.3%	\$287,949	\$23,553	8.2%
LANDSIDE	\$51,329	\$48,763	\$2,566	5.3%	\$60,859	(\$9,531)	-15.7%	\$93,235	\$88,404	\$4,831	5.5%	\$111,507	(\$18,272)	-16.4%
OTHER RENTS	\$26,094	\$27,162	(\$1,068)	-3.9%	\$27,651	(\$1,557)	-5.6%	\$48,100	\$48,607	(\$507)	-1.0%	\$51,306	(\$3,206)	-6.2%
TRAILER PARK	\$33,107	\$33,107	\$0	0.0%	\$32,263	\$845	2.6%	\$58,440	\$58,352	\$88	0.2%	\$57,325	\$1,115	1.9%
ADMINISTRATIVE	\$375,517	\$230,508	\$145,009	62.9%	\$195,650	\$179,867	91.9%	\$710,974	\$473,321	\$237,653	50.2%	\$363,908	\$347,067	95.4%
MAINTENANCE	\$33,614	\$35,432	(\$1,818)	-5.1%	\$32,972	\$642	1.9%	\$68,250	\$70,077	(\$1,827)	-2.6%	\$62,240	\$6,010	9.7%
BOND DEBT	\$32,834	\$33,360	(\$526)	-1.6%	\$33,982	(\$1,148)	-3.4%	\$64,694	\$66,360	(\$1,666)	-2.5%	\$66,958	(\$2,264)	-3.4%
TOTAL EXPENDITURES	\$759,894	\$630,200	\$129,694	20.6%	\$601,278	\$158,616	26.4%	\$1,493,136	\$1,262,598	\$230,538	18.3%	\$1,156,939	\$336,198	29.1%
TOTAL NET REVENUE	\$29,051	\$51,078	(\$22,027)	-43.1%	\$98,322	(\$69,271)	-70.5%	\$63,763	\$112,319	(\$48,557)	-43.2%	\$224,511	(\$160,749)	-71.6%
CFC's (LANDSIDE)	\$132,396	\$111,900	\$20,496	18.3%	\$117,109	\$15,287	13.1%	\$252,828	\$221,900	\$30,928	13.9%	\$228,238	\$24,591	10.8%
RAC COMMISSIONS	\$141,633	\$115,900	\$25,733	22.2%	\$124,470	\$17,163	13.8%	\$272,081	\$235,900	\$36,181	15.3%	\$246,401	\$25,681	10.4%

**PENINSULA AIRPORT COMMISSION
OPERATING BALANCE SHEET
AS OF AUGUST 31, 2014**

Current Assets:

Cash	\$4,776,981	
Investments	\$1,354,766	
PFC Funds	\$466,540	
Net Accounts Receivable	\$499,355	
Advance/Prepays/Inventory	\$789,806	
Security Deposits	\$27,792	
Note INT FND	\$409	
Total Current Assets		\$7,915,650

Net Fixed Assets		\$105,294,601
Due From City of Newport News-Long Term		\$0
Other Assets - Net Unamortized Bond Costs		\$0
Total Assets		\$113,210,250

Current Liabilities:

Accounts Payable	\$214,315	
Accrued Payroll & Benefits	\$482,615	
Employee FSA Reimbursement	\$548	
Payroll Taxes	\$34,661	
Rent & Other Deposits	\$27,904	
Police Funds (Federal Shared)	\$4,015	
Total Current Liabilities:		\$764,059

Long-Term Liabilities:

VRA Bond Payable (\$2.5MM)	\$1,617,085	
AIP Bond Payable-Towne Bank (\$7MM)	\$5,580,891	
AIP Bond Payable-Towne Bank (\$3MM)	\$2,483,973	
OPEB Liability	\$3,752,331	
Total Long-Term Liabilities		\$13,434,280

Other Liabilities - Deferred Income/Outflows		\$5,359
Total Liabilities		\$14,203,697

Capital:

Capital Contributions	\$98,476,250	
Passenger Facility Charges	\$466,540	
YTD Earnings	\$63,763	
Total Capital		\$99,006,553
Total Liabilities & Capital		\$113,210,250

**PENINSULA AIRPORT COMMISSION
STATUS OF CASH AND INVESTMENTS
AS OF AUGUST 31, 2014**

PFC Funds	\$	466,540	
Capital (State Entitlements)	\$	75,171	
Money Market (Restricted)	\$	-	
State Entitlements	\$	2,001,446	
US DOT SCAS Grant	\$	299,411	
RAISE Funds	\$	700,762	
Equitable Share	\$	4,015	
Total Restricted Cash			\$ 3,547,345
Operating Cash	\$	517,434	
Capital (Unrestricted)	\$	1,163,636	
Money Market (Unrestricted)	\$	1,354,766	
Payroll & Other	\$	15,104	
Total Unrestricted Cash			\$ 3,050,942
Total Cash			\$ 6,598,287
Investments	\$	-	
Total Cash & Investments			\$ 6,598,287
Total Unrestricted Cash & Investments	\$	<u>3,050,942</u>	

*PFC's Collected as of 09/22/14 - \$6,812,163

*PFC Reimbursements to date - \$6,254,662

Total Available - \$557,501

Pending FAA Reimbursements:

Master Plan	\$	23,951
Taxiway A, B, C Rehab Construction	\$	53,576
SSCP Design	\$	151,789
	\$	<u>229,316</u>

STATUS OF PFC COLLECTIONS
ACCOUNT #31010.000.00
AS OF: AUGUST 2014

APPLICATION 1 CARRY OVER	\$	549,878
APPLICATION 2 COLLECTIONS	\$	6,171,325
TOTAL COLLECTIONS:	\$	6,721,202

CAPITAL PROJECT	WBS#	PFC #	PFC AMOUNT	REIMBURSED	REMAINING REIMBURSEMENT	
RUNWAY 7/25 REHABILITATION (Design & Construction)		PWE 2.1	\$ 5,900,110	\$ 2,130,450.00	\$ 3,769,660	
RUNWAY 25 RSA (Design)		PWE 2.2	\$ 63,698		\$ 63,698	
AIRPORT SIGNAGE		PWE 2.3	\$ 83,089	\$ 83,089.00	\$ -	closed
TERMINAL A CONCOURSE DESIGN/CONSTRUCTION		PWE 2.4	\$ 1,921,010	\$ 161,050.17	\$ 1,759,960	
OBSTRUCTION REMOVAL		PWE 2.5	\$ 112,800	\$ 112,800.00	\$ -	closed
PFC APPLICATION DEVELOPMENT		PWE 2.6	\$ 58,000	\$ 57,868.81	\$ -	closed
TERMINAL CONCOURSE JET BRIDGES (4)		PWE 2.7	\$ 87,620	\$ 78,000.00	\$ -	closed
AIRPORT MASTER PLAN UPDATE		PWE 2.8	\$ 78,766	\$ 78,224.27	\$ 542	
TERMINAL BLDING REHAB & PUBLIC CIRC IMPROVEMENTS	C02-001	PWE 2.9	\$ 6,000,000	\$ 1,329,339.57	\$ 4,670,660	
FIDS/BIDS/GIDS		PWE 2.10	\$ 128,141	\$ 118,927.00	\$ -	closed
AIRSIDE SWEEPER		PWE 2.11	\$ 5,025	\$ 5,000.00	\$ -	closed
WILDLIFE MITIGATION		PWE 2.12	\$ 3,450	\$ 2,000.00	\$ -	closed
PFC PROGRAM ADMINISTRATION	029-01	PWE 2.13	\$ 80,000	\$ 47,745.48	\$ 32,255	
AIRFIELD LIGHTING UPGRADE (CONSTRUCTION)		PWE 2.14	\$ 240,000	\$ 106,179.98	\$ 133,820	
REHABILITATE TAXIWAYS A, B, & C (DESIGN)	SEE PWE 3.4	PWE 2.15	\$ -		\$ -	
SRE MAINTENANCE FACILITY (DESIGN & CONSTRUCTION)		PWE 2.17	\$ -		\$ -	Impose Only
REHABILITATE TAXIWAYS A, B, & C (CONSTRUCTION)	SEE PWE 3.5	PWE 2.18	\$ -		\$ -	
FIS FINISH		PWE 2.19	\$ 5,297,530	\$ 1,263,140.30	\$ 4,034,390	
ARFF VEHICLE		PWE 2.20	\$ 35,000	\$ 38,945.00	\$ -	closed
TAXIWAY "A" & RUNWAY 7/25 LIGHTING (DESIGN)		PWE 3.15	\$ 10,625	\$ 10,739.70	\$ -	closed
WETLANDS MITIGATION		PWE 3.2	\$ 80,100	\$ 16,098.00	\$ 64,002	
TAXIWAY "A" REHAB (DESIGN)		PWE 3.3	\$ 26,316	\$ 24,152.52	\$ 2,163	
TAXIWAY "A" REHAB (CONSTRUCTION)		PWE 3.4	\$ 1,452,511	\$ 341,159.22	\$ 1,111,352	
OUTBOUND BAGGAGE HANDLING SYSTEM REPLACEMENT		PWE 3.5	\$ 1,000,000		\$ 1,000,000	
SRE EQUIPMENT		PWE 3.6	\$ 1,001,278	\$ 132,913.00	\$ 868,365	
BAGGAGE CLAIM EXPANSION (DESIGN)		PWE 3.7	\$ 500,000	\$ 39,881.44	\$ 460,119	
BAGGAGE CLAIM EXPANSION (CONSTRUCTION)		PWE 3.8	\$ 11,000,000		\$ 11,000,000	Impose Only
CONSOLIDATED SECURITY CHECKPOINT (PLAN/DESIGN)		PWE 3.9	\$ 650,000	\$ 57,226.16	\$ 592,774	
CONSOLIDATED SECURITY CHECKPOINT (CONSTRUCT)		PWE 3.11	\$ -		\$ -	Impose Only
PFC APPLICATION DEVELOPMENT	S403004	PWE 3.13	\$ 36,500	\$ 19,732.72	\$ 16,767	
PFC APPLICATION ADMINISTRATION	S403002	PWE 3.14	\$ 45,000		\$ 45,000	
					\$ -	
					\$ -	
TOTALS			\$ 35,896,569	\$ 6,254,662	\$ 29,641,907	

PFC BALANCE

\$ 466,540