



# AGENDA

# COMMISSION MEETING

February 26, 2015 8:00 a.m.

1)	Call to Order	Chair
2)	Comments from the Public	Chair
3)	Approval of Minutes of Commission Meeting held January 22, 2015	<b>(Exhibit I)</b> Chair
4)	Assistant Airport Director – Ops/Maintenance Report	M. Cheaney
5)	Assistant Airport Director – Planning/Development Report	T. Kitchens
6)	Director of Marketing and Public Affairs	J. Wharton
7)	Director of Finance & Administration Report	R. Ford
8)	Closed Session	
9)	Executive Director's Report	K. Spirito

# CLOSED MEETING

<u>ACTION:</u> BE IT RESOLVED, that the Commission enter into a Closed Meeting pursuant to the Virginia Freedom of Information Act; Section 2.2-3711.A.

1. Discussion, consideration or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining or resignation of specific public officers, appointees or employees of any public body.

2. Discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body.

3. The protection of the privacy of individuals in personal matters not related to public business.

4. Discussion concerning a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community.

5. Discussion or consideration of the investment of public funds where competition or bargaining is involved, where, if made public initially, the financial interest of the governmental unit would be adversely affected.

6. Consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body; and consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel.

# PENINSULA AIRPORT COMMISSION

# MINUTES

### January 22, 2015

### PRESIDED: James Bourey

The regularly scheduled meeting of the Peninsula Airport Commission was held on Thursday, January 22, 2015 at 8:00 a.m. in the Airport Commission Room at the Newport News/Williamsburg International Airport.

#### Commissioners present were:

Jim Bourey, LaDonna Finch, Aubrey Fitzgerald and George Wallace.

(Commissoners Herbert H. Bateman, Jr. and Steve Mallon were not in attendance)

### **Executive Director**

Mr. Ken Spirito

Assistant Airport Director, Operations and Maintenance Ms. Melissa Cheaney

Assistant Airport Director, Planning and Development Mr. Ted Kitchens

# Director, Marketing and Public Relations

Ms. Jessica Wharton

### **Director, Finance and Administration**

Ms. Renee Ford

### Legal Counsel

Mr. Herbert V. Kelly, Jr. Ms. Robyn Hansen

# **Executive Assistant**

Ms. Rhonda Wissinger

### Public in Attendance

Hugh Barlow- Dixon, Hughes & Goodman Rob Oden- Dixon, Hughes & Goodman Nick Patterson- RS&H Chief Rittenhouse- PAC Police Chief Heather Wilson- PAC Operations Supervisor

# COMMENTS FROM THE PUBLIC

There were no comments from the public.

# AUDIT REPORT-DIXON, HUGHES AND GOODMAN

Ms. Ford, Director of Finance and Administration introduced Rob Oden and Hugh Barlow from Dixon, Hughes and Goodman. Mr. Rob Oden presented the 2014 Annual Audit Report. Mr. Oden reported on all aspects of our financial operations for the past year. Mr. Oden reported the financial statements present fairly, in all material respects, the financial position of the Peninsula Airport Commission, as of June 30, 2014 and 2013, and the respective changes in financial position and cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America. Mr. Oden also reported that there were no internal control deficiencies and congratulated Ms. Ford and her staff for doing a nice job of maintaining the records. Mr. Spirito, Executive Director also congratulated Ms. Ford with the way the financials and compliances are maintained.

Ms. Ford recommends that the Annual Audit Report for 2014 be accepted as presented.

**RESOLVED**, that the Peninsula Airport Commission accept the Annual Audit Report for 2014 as presented.

Commissioner Aubrey Fitzgerald made the motion to accept the Annual Audit Report as presented. Commissioner George Wallace seconded the motion.

Voting yes were:

Jim Bourey, LaDonna Finch, Aubrey Fitzgerald and George Wallace

### **MINUTES OF COMMISSION MEETING HELD DECEMBER 17, 2014**

**<u>RESOLVED</u>**, that the Peninsula Airport Commission approve the minutes of the Commission meeting held December 17, 2014.

Commissioner Aubrey Fitzgerald made the motion to adopt the December 17, 2014 minutes. Commissioner LaDonna Finch seconded the motion.

Voting yes were:

Jim Bourey, LaDonna Finch, Aubrey Fitzgerald and George Wallace

### ASSISTANT AIRPORT DIRECTOR, OPERATIONS/MAINTENANCE REPORT

Ms. Cheaney, Assistant Airport Director, Operations and Maintenance gave the following report:

• Blood Drive- the airport will be hosting a blood drive on February 6, 2015 in the Banquet Room from 10:00 a.m. to 3:00 p.m. This is open to the

public. Employees will be given a half day off for donating. This is the first blood drive to be held at the airport.

- Operations and Maintenance are focusing on preparing for spring operations mostly inside the terminal.
- Heather Wilson, PAC Operations Supervisor will be going on maternity leave so this will be her last Commission Meeting for a while. Mr. Spirito and staff congratulated Ms. Wilson.

## ASSISTANT AIRPORT DIRECTOR, PLANNING/DEVELOPMENT REPORT

Mr. Kitchens, Assistant Airport Director, Planning and Development gave the following report:

• Mr. Kitchens is working on preliminary tasks for the environmental assessment.

### APPROVAL OF 5 YEAR PROFESSIONAL SERVICES AGREEMENT-RS&H/TBI

Mr. Kitchens reported that at the November Commission meeting, the team of RS&H/TBI was selected for the on-call architectural, engineering and planning services contract. Staff and RS&H/TBI have worked in the meantime to update the professional services agreement.

The professional services agreement was drafted and sent to the FAA and Virginia Department of Aviation for their review and concurrence. The agreement has been reviewed and agreed to by the FAA and DOAV. The prior agreement served as the basis for the current agreement with minor modifications.

There are no budget impacts as this recommendation is for an on-call master agreement. Work authorizations, complete with budget impacts, will be brought to the Commission as projects are initiated.

Mr. Kitchens recommends approval of the 5 year Professional Services agreement with RS&H/TBI.

**RESOLVED**, that the Peninsula Airport Commission approve the 5 Year Professional Services Agreement with RS&H/TBI.

Commissioner Aubrey Fitzgerald made the motion to approve the 5 Year Professional Services Agreement with RS&H/TBI and Commissioner George Wallace seconded the motion.

Voting yes were:

Jim Bourey, LaDonna Finch, Aubrey Fitzgerald and George Wallace

# DIRECTOR OF MARKETING AND PUBLIC RELATIONS

Ms. Jessica Wharton, Director of Marketing and Public Relations gave the following report:

- December passenger numbers were down 16.2%. YTD we are down 2.1%. Norfolk passenger numbers were down 13% for the month of December and decreased by 4.7% YTD. Richmond passenger numbers were increased by 2.8% and YTD increased by 4.8%.
- Delta will be adding mainline service on February 1, 2015. The MD88 will be back in the market. We have sent information out to our Corporate and Leisure travel agents to let them know. This will be a much better product for the community and business travelers. In April, they will switch to 717's and CR9's. This is for the Delta to Atlanta flight departing at 6:00 a.m. and arriving here at 10:30 p.m.

## DIRECTOR OF FINANCE & ADMINISTRATION

Renee Ford, Director of Finance & Administration gave the following report:

Ms. Ford reported the Airport's revenues were 11.2% above budget and 7.2% above December 2013. Our expenditures for December 2014 totaled 5.3% below budget and 19.4% below December 2013.

## **CLOSED MEETING**

**BE IT RESOLVED**, that the Commission enter into a Closed Meeting pursuant to the Virginia Freedom of Information Act; Section 2.2-3711.A. pertaining to:

Discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body. Specifically, the Commission will discuss the disposition of real property.

Discussion concerning a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community.

Consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body; and consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel.

Specifically, the Commission will discuss perspective business in the expansion of existing air service where no previous announcement has been made and consultation with legal counsel and briefings by staff pertaining to actual or possible litigation and

consultation with counsel regarding specific legal matters requiring the provision of legal advice.

Commissioner Aubrey Ftizgerald made the motion, seconded by Commissioner George Wallace to hold a closed meeting.

Voting yes were:

Jim Bourey, LaDonna Finch, Aubrey Fitzgerald and George Wallace

The Commission entered into a Closed Meeting at 8:22 a.m. and reconvened in Open meeting at 9:19 a.m. Upon reconvening, it was

**RESOLVED**, that to the best of the Commission's knowledge, only public business matters lawfully exempt from open meeting requirements, and only such public business matters as were identified in the motion by which the Closed Meeting was convened, were heard, discussed or considered in Closed Meeting.

Voting yes were:

Jim Bourey, Aubrey Fitzgerald and George Wallace

(Commissioner LaDonna Finch left at 9:00 a.m.)

### EXECUTIVE DIRECTOR 'S REPORT

Mr. Ken Spirito, Executive Director, gave the following report:

- Legislative Reception in Richmond on February 4, 2015. Mr. Kitchens, Ms. Cheaney, Mr. Bourey, Ms. Finch and Mr. Kelly will be attending. Mr. Spirito and Ms. Wharton will be attending an airline conference.
- House Bill 2027 pertaining to Firearms in the terminal building states that you can have a gun in the building but no ammunition. We will be pursuing this bill further to understand the language better and to voice our opposition.
- House Bill 1889 pertaining to a park-n-go operator in Richmond. Delegate Chris Jones filed this bill in favor of park-n-go to limit or regulate how airports charge for parking. States generally do not tell airports how to charge for parking unless they are state run airports. We have submitted letters to our legislative representatives to voice our opposition of this bill.
- Blue Sky Restaurant closed pre-security based on the current air service cycle and a reduction of passengers. Mr. Spirito and Mr. McDermott felt it was better to focus on post-security restaurant operations at this time. This will allow for more products to be offered post-security and better service for passengers waiting in the gate area.
- Hudson News reported that their business is down significantly. Mr.

Spirito will be working with them on this situation. Mr. Spirito stated they will wait for 30 days to see how the restaurant closing will affect their business and re-evaluate from there.

### APPROVE 5-YEAR LEASE EXTENSIONS

Mr. Spirito reported that Hangar 4a-Ligon and Hangar 15a-Cable Associates (Tarpley) are both up for renewal. Management has been granting an additional 5-year renewal for all GA leases. The extra time on the lease will allow us to properly plan post-master plan approval and the allowance for our 5-year EA for future projects.

The budget impact is a small increase of approximately \$1,200/year for both leases.

Mr. Spirito recommends both Hangar 4A and Hangar 15A be approved for renewal with legal counsel's review.

**RESOLVED**, that the Peninsula Airport Commission approve the 5 Year Lease Extensions for Hangar 4a-Ligon and Hangar 15a- Cable Associates (Tarpley).

Commissioner George Wallace made the motion to approve the 5 Year Lease Extensions and Commissioner Aubrey Fitzgerald seconded the motion.

Voting yes were:

Jim Bourey, Aubrey Fitzgerald and George Wallace

### ADJOURNED

There being no further business, the meeting was adjourned at 9:27 a.m.

#### NEXT MEETING

The next meeting of the Peninsula Airport Commission will be held on Thursday, February 26, 2015 at 8:00 a.m. in the Commission Room.

# PENINSULA AIRPORT COMMISSION NEWPORT NEWS / WILLIAMSBURG INTERNATIONAL AIRPORT MONTHLY ACTIVITY REPORT

## Jan-15

TOTAL

(enpl. + depl.)     Jan-15     Jan-14     % CHG     MKT SHR 2015     MKT SHR 2014       Delta     10,208     12,117     -15.8%     34.3%     32.5%       US Air     18,707     19,986     -6.4%     62.9%     53.5%       Frontier     813     2,436     -66.6%     2.7%     6.5%       Allegiant     0     2,784     0.0%     0.0%     7.5%       Charter     19     0     0.0%     0.1%     0.0%       YOY PAX     2/14-1/15     2/13-1/14     % CHG     MKT SHR 2015     MKT SHR 2014       Delta     158,329     181,140     -12.6%     30.2%     33.7%       US Air     255,374     277,280     -7.9%     48.6%     51.6%       Frontier     43,412     47,710     -9.0%     8.3%     8.9%
US Air     18,707     19,986     -6.4%     62.9%     53.5%       Frontier     813     2,436     -66.6%     2.7%     6.5%       Allegiant     0     2,784     0.0%     0.0%     7.5%       Charter     19     0     0.0%     0.1%     0.0%       TOTAL     29,747     37,323     -20.3%
Frontier     813     2,436     -66.6%     2.7%     6.5%       Allegiant     0     2,784     0.0%     0.0%     7.5%       Charter     19     0     0.0%     0.1%     0.0%       TOTAL     29,747     37,323     -20.3%
Allegiant     0     2,784     0.0%     0.0%     7.5%       Charter     19     0     0.0%     0.1%     0.0%       TOTAL     29,747     37,323     -20.3%
Charter     19     0     0.0%     0.1%     0.0%       TOTAL     29,747     37,323     -20.3%     -20
TOTAL29,74737,323-20.3%YOY PAX2/14-1/152/13-1/14% CHGMKT SHR 2015MKT SHR 2014Delta158,329181,140-12.6%30.2%33.7%US Air255,374277,280-7.9%48.6%51.6%
YOY PAX2/14-1/152/13-1/14% CHGMKT SHR 2015MKT SHR 2014Delta158,329181,140-12.6%30.2%33.7%US Air255,374277,280-7.9%48.6%51.6%
Delta158,329181,140-12.6%30.2%33.7%US Air255,374277,280-7.9%48.6%51.6%
Delta158,329181,140-12.6%30.2%33.7%US Air255,374277,280-7.9%48.6%51.6%
US Air 255,374 277,280 -7.9% 48.6% 51.6%
Frontier 43,412 47,710 -9.0% 8.3% 8.9%
Allegiant 14,145 29,078 -51.4% 2.7% 0.3%
<b>PEOPLExpress</b> 51,754 0 100.0% 9.9%
Charter 2,065 1,843 12.0%
TOTAL 525,079 537,051 -2.2% 100.0%
YTD PAX     2015 YTD     2014 YTD     % CHG     MKT SHR 2015     MKT SHR 2014
Delta     10,208     12,117     -15.8%     34.3%     32.5%
<b>US Air</b> 18,707 19,986 -6.4% 62.9% 53.5%
Frontier     813     2,436     -66.6%     2.7%     6.5%
Allegiant 0 2,784 -100.0% 0.0% 7.5%
<b>PEOPLExpress</b> 0 0 100.0% 0.0% 0.0%
Charter     19     0     0.0%     0.1%     0.0%
TOTAL 29,747 37,323 -20.3% 100.0% 100.0%
12 Months 12 Months
FLIGHT To-Date YOY
OPS Jan-15 Jan-14 2015 2014 % CHANGE
<b>GA</b> 4,464 2,319 55,389 48,958 13.1%
Air Carrier 958 1,048 13,241 15,133 -12.5%
Itinerant Mil 981 661 10,158 16,136 -37.0%
Local Mil 1,272 767 12,297 17,452 -29.5%
TOTAL 7,675 4,795 91,085 97,679 -6.8%
MONTHLY SCHEDULED
SEAT CAPACITY Jan-15 Jan-14 % CHG
TOTAL 39,142 52,336 -25.0%
YTD SCHEDULED
SEAT CAPACITY 2015 YTD 2014 YTD %CHG

39,142

52,336

-25.0%



### **TO:** Peninsula Airport Commission

FROM: E. Renee Ford

DATE: February 26, 2015

**RE: January 2015 Financial Highlights** 

The Airport reported a net gain of \$86K for the month against a budgeted loss of \$94K and last January's net loss of \$136K. Revenues totaled \$570K, \$6K or 1% below budget and \$26K or 4.3% below last January. Our expenditures this month totaled \$483K, \$186K or 27.8% below budget and \$248K, or 33.9% below last January. The highlights for this month's results are as follows:

# \* Actual vs. Budgeted Revenues

- This month the new rates and charges went into effect. There were no significant variances to budget.

# \* <u>Actual vs. Prior Year Revenue</u>

Other Rents revenue decreased \$14K or 26.8% compared to last January due to the reduction of \$11K in revenue from the Firehouse. The Commission has now recognized all revenue for the first five years of the lease term. Annual rent for years 6-10 is one dollar. The last of the rent credit to Newport News Aviation Academy for the asbestos removal in the old terminal building was given this month. Next month the full monthly rent amount will be recognized.

# Actual vs. Budgeted Expenditures

Total expenditures were favorable \$186K or 27.8%. The favorable expense variance is primarily due to advertising & marketing totaling \$108K.
Reimbursement from the DOT was received this month and overall expenses were

well below budget. Other favorable variances included labor & benefits \$37K, maintenance \$22K, supplies \$20K, and fuel \$6K.

## Actual vs. Prior Year Expenditures

- Overall expenditures were \$248K or 33.9% below last January. Administrative expenses, particularly advertising & marketing expenses were significantly less than last January. Spending was reduced by \$188K. Last year's spending included promoting the Apple Vacation Cancun destinations and other marketing, and this year we received the DOT reimbursement.

There is \$3.4M in unrestricted cash and \$545K in outstanding FAA reimbursements. The pending reimbursements include expenditures for Taxiway A rehabilitation totaling \$381K and the Consolidated Security Checkpoint Design totaling \$6K. These project expenditures will be reimbursed at a later date. In addition, the last request for reimbursement for the Small Community Air Service Grant totaling \$157K is also outstanding at month end.

#### PENINSULA AIRPORT COMMISSION INCOME STATEMENT SUMMARY JANUARY 2015

								ACTUAL	BUDGET			<b>PRIOR YR</b>		
	ACTUAL	BUDGET	VARIANCE	% VAR	PRIOR YR	VARIANCE	% VAR	YTD	YTD	VARIANCE	% VAR	YTD	VARIANCE	% VAR
REVENUE														
AIRFIELD	\$113,622	\$116,885	(\$3,263)	-2.8%	\$ <b>1</b> 17,413	(\$3,791)	-3.2%	\$771,811	\$760,871	\$10,940	1.4%	\$812,237	(\$40,426)	-5.0%
TERMINAL	\$66,423	\$69,447	(\$3,024)	-4.4%	\$62,787	\$3,636	5.8%	\$475,012	\$460,857	\$14,154	3.1%	\$450,052	\$24,960	5.5%
LANDSIDE	\$312,272	\$308,175	\$4,097	1.3%	\$318,899	(\$6,627)	-2.1%	\$2,953,454	\$2,521,225	\$432,229	17.1%	\$2,589,764	\$363,690	14.0%
OTHER RENTS	\$38,529	\$41,237	(\$2,708)	-6.6%	\$52,607	(\$14,078)	-26.8%	\$260,091	\$294,666	(\$34,575)	-11.7%	\$315,412	(\$55,321)	-17.5%
TRAILER PARK	\$37,383	\$37,917	(\$534)	-1.4%	\$41,314	(\$3,931)	-9.5%	\$263,002	\$265,417	(\$2,415)	-0.9%	\$266,095	(\$3,093)	-1.2%
ADMINISTRATIVE	\$1,346	\$1,583	(\$237)	-15.0%	\$2,231	(\$885)	39.7%	\$49,998	\$26,083	\$23,915	91.7%	\$15,677	\$34,322	218.9%
MAINTENANCE	\$0	\$0	\$0	0.0%	\$0	\$0	0.0%	\$419	\$0	\$419	0.0%	\$200	\$219	109.5%
TOTAL REVENUE	\$569,574	\$575,243	(\$5,670)	-1.0%	\$595,250	(\$25,677)	-4.3%	\$4,773,787	\$4,329,120	\$444,667	10.3%	\$4,449,437	\$324,350	7.3%
								×						
EXPENDITURES														
AIRFIELD	\$69,668	\$108,551	(\$38,883)	-35.8%	\$107,382	(\$37,713)	-35.1%	\$529,857	\$560,040	(\$30,183)	-5.4%	\$555,847	(\$25,989)	-4.7%
TERMINAL	\$133,495	\$158,369	(\$24,874)	-15.7%	\$142,990	(\$9,495)	-6.6%	\$1,005,172	\$1,049,904	(\$44,732)	-4.3%	\$981,597	\$23,575	2.4%
LANDSIDE	\$41,839	\$49,074	(\$7,235)	-14.7%	\$51,134	(\$9,295)	-18.2%	\$334,187	\$326,305	\$7,882	2.4%	\$375,887	(\$41,700)	-11.1%
OTHER RENTS	\$30,365	\$32,235	(\$1,870)	-5.8%	\$32,454	(\$2,090)	-6.4%	\$184,689	\$186,940	(\$2,252)	-1.2%	\$177,397	\$7,292	4.1%
TRAILER PARK	\$32,087	\$34,040	(\$1,952)	-5.7%	\$37,705	(\$5,618)	-14.9%	\$222,151	\$221,220	\$930	0.4%	\$220,496	\$1,654	0.8%
ADMINISTRATIVE	\$115,326	\$215,307	(\$99,981)	-46.4%	\$288,026	(\$172,699)	-60.0%	\$1,743,515	\$1,501,315	\$242,201	16.1%	\$1,814,828	(\$71,313)	-3.9%
MAINTENANCE	\$27,975	\$38,035	(\$10,060)	-26.4%	\$37,946	(\$9,971)	-26.3%	\$224,233	\$250,229	(\$25,996)	-10.4%	\$228,237	(\$4,004)	-1.8%
BOND DEBT	\$32,322	\$33,360	(\$1,038)	-3.1%	\$33,509	(\$1,187)	-3.5%	\$225,214	\$233,160	(\$7,946)	-3.4%	\$233,307	(\$8,093)	-3.5%
TOTAL EXPENDITURES	\$483,077	\$668,971	(\$185,893)	-27.8%	\$731,146	(\$248,068)	-33.9%	\$4,469,018	\$4,329,113	\$139,905	3.2%	\$4,587,596	(\$118,578)	-2.6%
=														
TOTAL NET REVENUE	\$86,496	(\$93,727)	\$180,223	192.3%	(\$135,896)	\$222,392	163.6%	\$304,768	\$6	\$304,762	4769356.3%	(\$138,159)	\$442,928	320.6%
CFC's (LANDSIDE)	\$76,105	\$66,900	\$9,205	13.8%	\$69,968	\$6,137	8.8%	\$737,001	\$639,100	\$97,901	15.3%	\$664,675	\$72,327	10.9%
RAC COMMISSIONS	\$79,503	\$70,300	\$9,203	13.1%	\$75,514	\$3,989	5.3%	\$778,792	\$639,100	\$139,692	21.9%	\$679,256	\$99,536	14.7%

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# PENINSULA AIRPORT COMMISSION OPERATING BALANCE SHEET AS OF JANUARY 31, 2015

Current Assets: Cash Investments PFC Funds Net Accounts Receivable Advance/Prepaids/Inventory Security Deposits Note INT FND Total Current Assets	\$6,196,289 \$1,156,496 \$216,938 \$769,616 \$427,070 \$27,792 \$409	\$8,794,610
Net Fixed Assets Due From City of Newport News-Long Term Other Assets - Net Unamortized Bond Costs <b>Total Assets</b>		\$107,561,543 \$0 <b>\$0</b> <b>\$116,356,153</b>
Current Liabilities: Accounts Payable Accrued Payroll & Benefits Employee FSA Reimbursement Payroll Taxes Rent & Other Deposits Police Funds (Federal Shared) Nonexchange Guarantee	\$76,945 \$455,428 \$92 \$42,413 \$28,044 \$4,015 <mark>\$4,454,518</mark>	<b>*</b> E 004 450
Total Current Liabilities: Long-Term Liabilities: VRA Bond Payable (\$2.5MM) AIP Bond Payable-Towne Bank (\$7MM)	\$1,577,102 \$5,490,519	\$5,061,456
AIP Bond Payable-Towne Bank (\$3MM) OPEB Liability Total Long-Term Liabilities	\$2,449,365 \$3,752,331	\$13,269,317
Other Liabilities - Deferred Income/Outflows Total Liabilities		\$0 <b>\$18,330,773</b>
Capital: Capital Contributions Passenger Facility Charges YTD Earnings Total Capital Total Liabilities & Capital	\$97,503,674 \$216,938 \$304,768	\$98,025,380 \$116,356,153

#### PENINSULA AIRPORT COMMISSION STATUS OF CASH AND INVESTMENTS AS OF JANUARY 31, 2015

PFC Funds	\$	216,938	
Capital (State Entitlements)	\$	(262,335)	
Money Market (Restricted)	\$		
State Entitlements	\$	3,229,512	
US DOT SCAS Grant		299,513	
RAISE Funds	\$ \$ \$	693,222	
Equitable Share	\$	4,015	
Total Restricted Cash	-		\$ 4,180,864.88
Operating Cash	\$	466,219	
Capital (Unrestricted)	\$	1,748,235	
Money Market (Unrestricted)	\$	1,156,496	
Payroll & Other	\$	17,908	
Total Unrestricted Cash			\$ 3,388,858
Total Cash			\$ 7,569,723
Investments			\$ 
Total Cash & Investments			\$ 7,569,723
Total Unrestricted Cash & Investments	\$	3,388,858	
*PFC's Collected as of 02/20/15 - \$7,185,612 *PFC Reimbursements to date - \$6,918,532 Total Available - \$267,080			
Pending FAA Reimbursements:			
Taxiway A, B, C Rehab Construction	\$	381,179	
SSCP Design	\$	6,147	
SCASD Grant	\$ \$ \$	157,343	
	\$	544,669	

#### STATUS OF PFC COLLECTIONS ACCOUNT #31010.000.00 AS OF: JANUARY 2015

APPLICATION 1 CARRY OVER		\$ 549,878
APPLICATION 2 COLLECTIONS	\$ 20,114,239	\$ 6,585,592
APPLICATION 3 COLLECTIONS	\$ 18,017,555	\$ 100 C
TOTAL COLLECTIONS:	\$ 38,131,794	\$ 7,135,470

CAPITAL PROJECT	WBS#	PFC #	DI	CAMOUNT		REIMBURSED	REMAINING	
RUNWAY 7/25 REHABILITATION (Design & Construction)	VV D3H	PWE 2.1	\$	5,900,110	14.21	2,501,450.00		
RUNWAY 25 RSA (Design)		PWE 2.2	\$	63,698	~	2,301,430.00	\$ 63,698	<u>.</u>
AIRPORT SIGNAGE		PWE 2.3	\$	83,089	\$	83,089.00		closed
TERMINAL A CONCOURSE DESIGN/CONSTRUCTION		PWE 2.4	\$	1,921,010		161,050.17		ciosed
OBSTRUCTION REMOVAL		PWE 2.5	\$	112,800	-	112,800.00		closed
PFC APPLICATION DEVELOPMENT		PWE 2.6	\$	58.000		57,868.81		closed
TERMINAL CONCOURSE JET BRIDGES (4)		PWE 2.7	\$	87,620	Ś	78,000.00		closed
AIRPORT MASTER PLAN UPDATE		PWE 2.8	\$	78,766		81,375.68		closed
TERMINAL BLDING REHAB & PUBLIC CIRC IMPROVEMENTS	C02-001	PWE 2.9	\$	6,000,000	Ś		\$ 4.637.857	
FIDS/BIDS/GIDS		PWE 2.10	\$	128,141	Ś	118,927.00	+ ./=+./+=.	closed
AIRSIDE SWEEPER		PWE 2.11	\$	5,025	\$	5,000.00		closed
WILDLIFE MITIGATION		PWE 2.12	\$	3,450	Ś	2,000.00		closed
PFC PROGRAM ADMINISTRATION	029-01	PWE 2.13	\$	80,000	Ś	the second se	\$ 32,008	closed
AIRFIELD LIGHTING UPGRADE (CONSTRUCTION)		PWE 2.14	\$	240,000	Ś	106,179.98	\$ 133,820	1
REHABILITATE TAXIWAYS A, B, & C (DESIGN)	SEE PWE 3.4	PWE 2.15	\$				\$ -	1
OPS/SECURITY VEHICLE		PWE 2.16	\$	20,000	1		\$ 20,000	1
SRE MAINTENANCE FACILITY (DESIGN & CONSTRUCTION)		PWE 2.17	Ś		-		\$ -	
REHABILITATE TAXIWAYS A, B, & C (CONSTRUCTION)	SEE PWE 3.5	PWE 2,18	\$	-	-		\$ -	1
FIS FINISH		PWE 2.19	\$	5,297,530	\$	1,308,765.33	\$ 3,988,765	
ARFF VEHICLE		PWE 2.20	\$	35,000	\$	38,945.00	\$ -	closed
TAXIWAY "A" & RUNWAY 7/25 LIGHTING (DESIGN)		PWE 3.15	Ś	21,250	Ś	10,739.70	\$ -	closed
WETLANDS MITIGATION		PWE 3.2	\$		\$		\$ 64,002	ciosed
TAXIWAY "A" REHAB (DESIGN)		PWE 3.3	\$	26,316	-	the second s		closed
TAXIWAY "A" REHAB (CONSTRUCTION)		PWE 3.4	\$	1,452,511	\$	520,066.39	\$ 932,445	ciosed
OUTBOUND BAGGAGE HANDLING SYSTEM REPLACEMENT		PWE 3.5	\$	1,000,000	-	520,000.00	\$ 1,000,000	
SRE EQUIPMENT		PWE 3.6	Ś	1,001,278	Ś	132,913.00	\$ 868,365	
BAGGAGE CLAIM EXPANSION (DESIGN)		PWE 3.7	\$	821,600	Ś	39,881.44	\$ 781,719	
BAGGAGE CLAIM EXPANSION (CONSTRUCTION)		PWE 3.8	<u> </u>	,500				Impose Only
CONSOLIDATED SECURITY CHECKPOINT (PLAN/DESIGN)		PWE 3.9	\$	283,000	S	86,682.95	\$ 196,317	pose only
CONSOLIDATED SECURITY CHECKPOINT (CONSTRUCT)		PWE 3.11	\$					Impose Only
PFC APPLICATION DEVELOPMENT	\$403004	PWE 3.13	\$	36,500	\$	22,411.66	\$ 14,088	
PFC APPLICATION ADMINISTRATION	S403002	PWE 3.14	\$	45,000			\$ 45,000	
			<u> </u>				\$ -	
							\$ .	
TOTALS	S PRESSER	Marine 188 Mar	\$	24,881,794	\$	6,918,532	\$ 17,963,262	

PFC BALANCE

\$ 216,938