

## Renee Ford

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**From:** Swain, J. Michael (DOAV) <Michael.Swain@doav.virginia.gov>  
**Sent:** Thursday, January 26, 2017 11:00 AM  
**To:** Renee Ford  
**Subject:** FW: PHF State EURs for FY 2015 & 2016

Renee,

Based on my understanding of the three projects below as listed on the FY2015 EUR:

- 1) Rules and Regulation – \$30,081.04, not eligible as this is an operations document and not a planning document for capital development
- 2) Federal Inspection Station – \$2,767,706.11, eligible percentage is based on the floor plan with any leased areas not being eligible. Is the 65 percent state entitlement funding indicated based on non-leased areas?
- 3) Air Service Development – \$3,552,341.25, not eligible

If items 1) and 3) above remain on the report the staff will recommend to the VAB that any requests for state discretionary funds prior to July 1, 2021, be reduced by \$3,582,422.29.

Please let me know if you intend to submit a revised FY2015 EUR or if I should present the current one to the VAB.

I have no comments on the FY2016 EUR.

Thanks.

Mike

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**From:** Swain, J. Michael (DOAV)  
**Sent:** Tuesday, January 24, 2017 5:54 PM  
**To:** 'Renee Ford'  
**Cc:** Ken Spirito; Melissa Cheaney  
**Subject:** RE: PHF State EURs for FY 2015 & 2016

Hi Renee,

In reviewing the FY2015 EUR will you provide further explanation of the following projects:

Rules & Regulations  
Federal Inspection Station  
Air Service Development

Master Plan – This FY2015 report indicates the project was completed in FY2015 with an expenditure of \$46,984.39. The FY2012 EUR indicates a PFC reimbursement of \$46,073 for this project. The FY2011 EUR shows the project was completed and with a \$21,437 expenditure. This is confusing.

Thanks.

Mike

**J. Michael (Mike) Swain, P.E.**

Manager, Engineering Section

Airport Services Division

VIRGINIA DEPARTMENT OF AVIATION

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**From:** Renee Ford [<mailto:RFord@flyphf.com>]

**Sent:** Thursday, October 13, 2016 9:41 AM

**To:** Swain, J. Michael (DOAV)

**Cc:** Ken Spirito; Melissa Cheaney

**Subject:** PHF State EURs for FY 2015 & 2016

Hello Mike,

Please find the Entitlement Utilization Reports for PHF for FY 2015 and FY 2016 as requested.

Best Regards,

*E. Renee Ford*

Director of Finance & Administration

Peninsula Airport Commission

Newport News/Williamsburg International Airport

900 Bland Blvd. Suite G

Newport News, VA 23602

(P) 757-877-0221 x225

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## Ken Spirito

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**From:** Renee Ford  
**Sent:** Thursday, January 26, 2017 11:56 AM  
**To:** Swain, J. Michael (DOAV)  
**Cc:** Ken Spirito; Melissa Cheaney  
**Subject:** RE: PHF State EURs for FY 2015 & 2016  
**Attachments:** PHF EURS FY 2011 thru FY 2016.pdf

Hello Mike,

Please find our EURs from FY 2011 thru FY2016. You should have all of them already, however your FY 2011 information for the Master Plan did not correspond to my latest report.

Explanations for our FY 2015 Projects are below:

Rules & Regulations - These are the rules & regulations and minimum standards for operating at the airport. The link can be found on our website at the very bottom of the home page.

Federal Inspection Station – This is the construction of our US Customs and Border Patrol area for international flights.

Air Service Development – Funds used for a loan guarantee

Master Plan – Project was closed out in FY 2015 with a state expenditure of \$46,984.39. As you may recall we using PFC to reimburse state entitlements, but weren't showing it on the EUR. I had to go back and correct that. I showed the reimbursement of PFCs in the year the reimbursement was done although the project was not closed out until FY2015. You will see that the attached FY 2012 EUR does not have the Master Plan on it under completed projects. We reimbursed a total of \$46,266 of PFCs on this project. Hopefully this clears up the confusion.

Regards,  
Renee

*E. Renee Ford*

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**From:** Swain, J. Michael (DOAV) [<mailto:Michael.Swain@doav.virginia.gov>]  
**Sent:** Tuesday, January 24, 2017 5:54 PM  
**To:** Renee Ford <[RFord@flyphf.com](mailto:RFord@flyphf.com)>  
**Cc:** Ken Spirito <[KSpirito@flyphf.com](mailto:KSpirito@flyphf.com)>; Melissa Cheaney <[MCheaney@flyphf.com](mailto:MCheaney@flyphf.com)>  
**Subject:** RE: PHF State EURs for FY 2015 & 2016

Hi Renee,

In reviewing the FY2015 EUR will you provide further explanation of the following projects:

Rules & Regulations  
Federal Inspection Station  
Air Service Development

Master Plan – This FY2015 report indicates the project was completed in FY2015 with an expenditure of \$46,984.39. The FY2012 EUR indicates a PFC reimbursement of \$46,073 for this project. The FY2011 EUR shows the project was completed and with a \$21,437 expenditure. This is confusing.

Thanks.

Mike

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Hello Mike,

Please find the Entitlement Utilization Reports for PHF for FY 2015 and FY 2016 as requested.

Best Regards,  
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